



UNIVERSITAT
POLITÈCNICA
DE VALÈNCIA

2023



Escola Tècnica Superior
d'Enginyeria Agronòmica
i del Medi Natural

Your ETSEAMN school

WHAT YOU SHOULD KNOW ABOUT ETSEAMN

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1. INTRODUCTION. Get to know the Higher Technical School of Agronomic and Natural Environment Engineering, ETSEAMN

So that, as soon as you arrive at the ETSEAMN, you know who to contact and how to get around, we present what you need to know about what is now your School.

2. ORGANIZATION

2.1. ETSEAMN Management Team

If you want to know the members of the Management Team and the Subdirectorates they occupy, to know when you should contact each of them, you just have to click on the following link.

> Management Team (http://www.upv.es/entidades/ETSIAMN/info/Equipo_Directivo.pdf)

It is located in building 3P, ground floor.

2.2. Secretary

The ETSEAMN secretariat is in charge of the procedures related to student enrollment, scholarships offered by the ministry, academic fees, the issuance of degrees, and many other things (<http://www.upv.es/entidades/ETSIAMN/info/1146349normalc.html>).

> In-person attention: From 11:30 a.m. to 2:00 p.m. and Tuesday afternoon from 4:00 p.m. to 5:30 p.m. During June, July and until September 15 only in the mornings from Monday to Friday from 11:30 a.m. to 2:00 p.m. The secretariat will be closed in the month of August.

> Attention by videoconference: Request an appointment through the poli[Cita] platform (http://www.upv.es/entidades/ETSIAMN/menu_urlc.html?/www.upv.es/pls/oalu/sic_infoe.nt.ContactoMS?P_ENTIDAD=ETSIAMN&P_LANGUAGE=c)

> Tel: (+34) 96 387 71 32



> Contact by e-mail (

http://www.upv.es/entidades/ETSIAMN/menu_urlc.html?//www.upv.es/pls/oalu/sic_infoent.ContactoMS?P_ENTIDAD=ETSIAMN&P_IDIOMA=c)

It is located in building 3P, ground floor.

2.3. Information

In building 3H and 3P you will find an Information Point where you can contact any question related to:

- > General information
- > Classrooms and Schedules (subjects taught and exams)
- > Daily management of facilities (cannons, A/C, heating, classroom opening/closing,...)

In the ETSEAMN Hall itself there are various screens where news of interest to everyone is projected. vosotr@s and we have a display and notice boards where you can also find relevant information.

And..., of course, don't forget to consult the ETSEAMN website and follow us on social networks!

- Twitter: @eamnupv
- Instagram: @eamnupv
- Facebook: <https://www.facebook.com/etseamnupv>
- LinkedIn: <https://www.linkedin.com/school/eamnupv/>

2.4. Faculty

You have two ways to find information about the teachers who teach your subjects:

- > Search by professor: on the main page of the UPV, in the Directory, or by clicking on the link (http://www.upv.es/pls/oalu/sic_per.Busca_Persona), enter the search terms, select the

teacher and, in the “Tutoring and Teaching” section, you will be able to see the subjects he teaches and his tutoring schedule.

- Search by subject: on the UPV/Estudios/Estudios de Grado website, or by clicking on the link (<http://www.upv.es/entidades/ETSIAMN/index-es.html>), you can access your Title. In the upper left, by clicking on “Study Plan”, you can access all the subjects of the Degree, and by clicking on a specific subject you will access:
 - Teaching guide
 - Information, where you will find the Faculty

2.5. ETSEAMN student delegation

It is the representation of all the students who study in any of the degrees of this School, and, in turn, it is the common place where meetings take place to accommodate all the students' concerns. Here you can find his account on the different social networks (<https://linktr.ee/daetseamn>).

It is responsible for:

- > resolve students' doubts
- > provide them with material for the preparation of the exams,
- > organize cultural or sporting events,
- > provide solutions to conflicts that may arise throughout the course, etc.

It is located in building 3H, on the first floor.

3. SPACES

3.1. ETSEAMN classrooms and facilities

The School has two main buildings with teaching classrooms:

Building 3H-3G ground floor (0) and first floor

Building 3P first floor

In all buildings and floors you will find general location signage for the building and floor spaces, as well as a color code to know which floor you are on. This signage is general for the entire UPV.



Figure 1: Signage First floor ED 3P

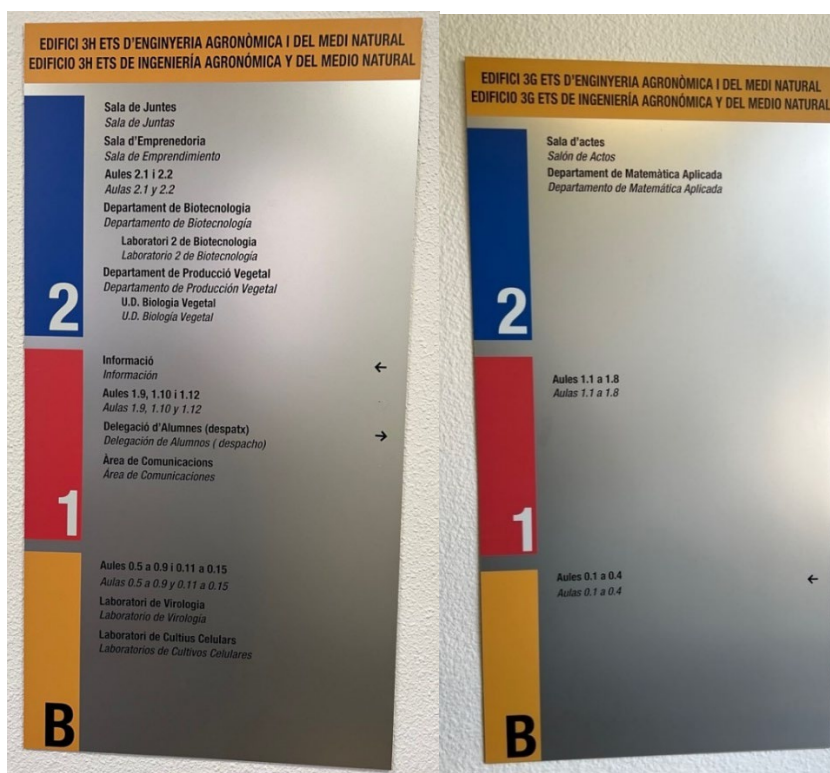
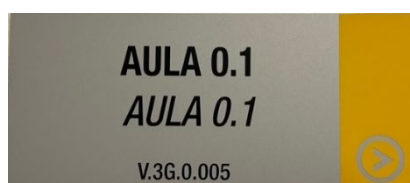


Figure 2: General signage building 3G and 3H. Ground floor yellow, first floor red, second floor blue

3.2. Your Classroom Code.

All teaching rooms, computer rooms and laboratories have a code specific to the school and another generic code from the UPV, which indicate the campus, building, plant and location.



As an example if you have class in the 3G Classroom 0.10 (Code ETSEAMN) or V.3G.0.005 (UPV Code).

3G CLASSROOM 0.1 (ETSEAMN Code)

- 3G indicates the building
- 0 indicates the plant
- 1 indicates the classroom.

V.3G.0.005 (UPV Code)

- V VALENCIA CAMPUS
- 3G indicates the building
- 0. indicates the plant
- 005 indicates the classroom

All classrooms are identified externally next to the access door with these codes, in addition to a color code that indicates the floor.

3.3. How to search for your class?

The UPV has a space location system via the web that can be useful for locating spaces during all your years of study.

<https://openmaps.upv.es>

3.4. How does this search engine work?

In the menu above you must select the building and the floor, the system will zoom to the selected building and floor.

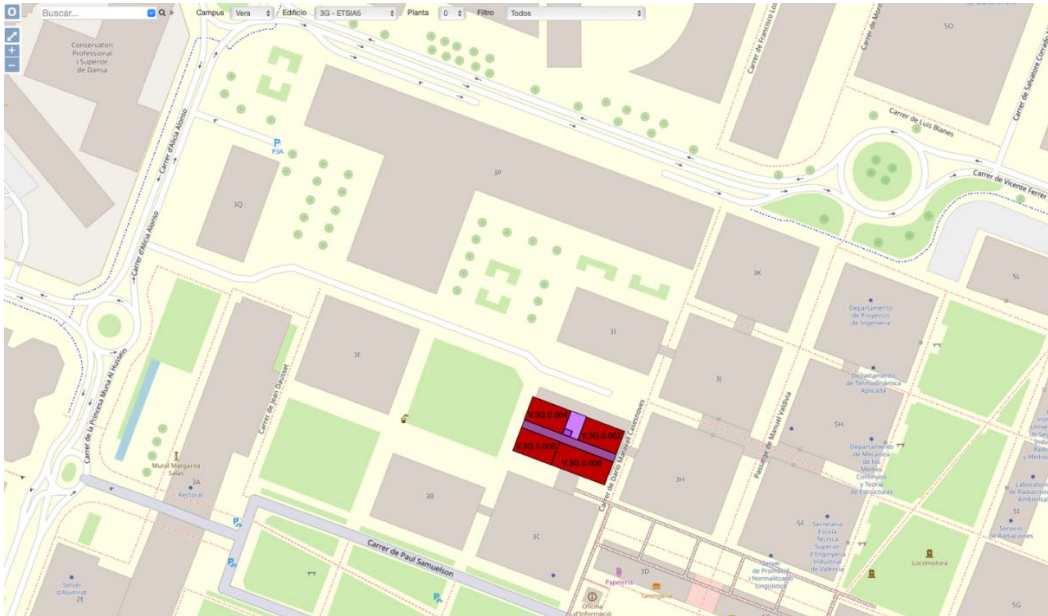


Figure 3: Open Maps UPV. 3G building selection, floor 0.

If you zoom in more on the colored area you will be able to consult the UPV code of each classroom, if you click on the space you will see the ETSEAMN code and more information available.

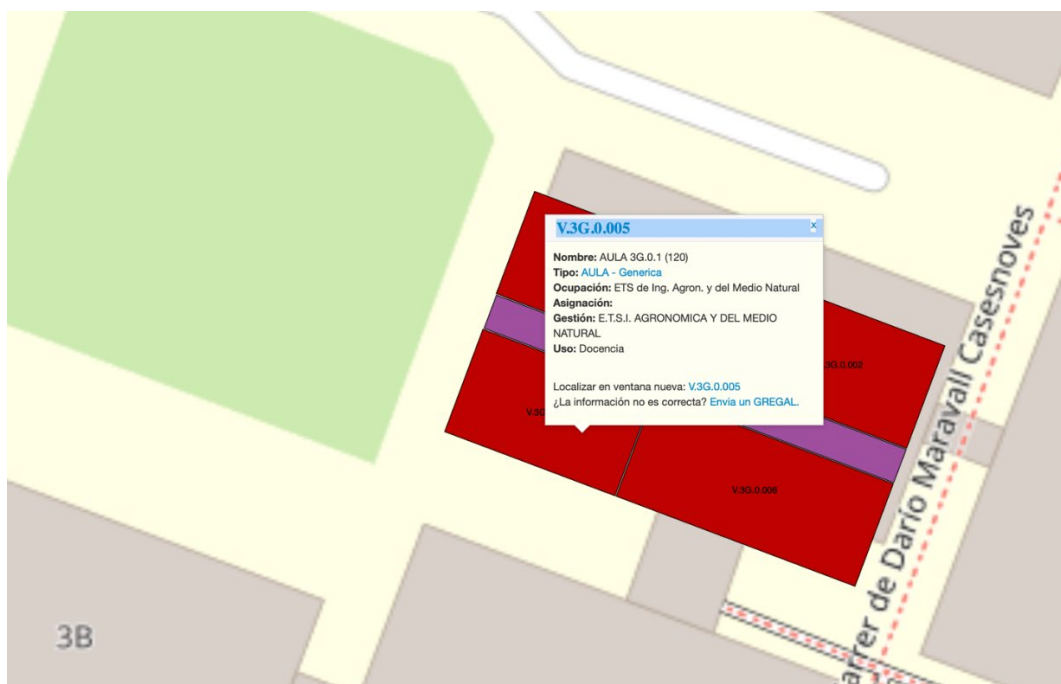


Figure 4.: Open Maps UPV. 3G Classroom Selection 0.1 or V.3G.0.005.

3.5. Computer Classes

The ETSEAMN has 11 computer classrooms for teaching, and 2 free-access classrooms available to its students for the development of academic work.

In the following link you can check its location and schedule:

http://www.upv.es/entidades/ETSIAMN/menu_urlc.html?https://eamn.webs.upv.es/webetsiamn/informatica/AulasInf.htm

The regulations that regulate its use can be found by clicking on the following link:

<http://www.upv.es/entidades/ETSIAMN/info/949044normalc.html>

Computer classrooms for teaching:

- Classroom I-1.01 (36 teams. Building 3P)
- Classroom I-1.12 (30 teams. Building 3P)
- Classroom I-1.13 (30 teams. Building 3P)
- Classroom I-1.14 (30 teams. Building 3P)
- Classroom I-1.15 (30 teams. Building 3P)

- Classroom I-1.16 (41 teams. Building 3P)
- Classroom I-1.09 (12 teams. Building 3P)
- Classroom 1.06 (32 teams. 3G Building)
- Classroom 1.09 (24 teams. Building 3H)
- Classroom 1.10 (24 teams. Building 3H)
- Classroom N9 (10 teams. Building 3C)

Free access (open from 9:00 a.m. to 9:00 p.m.):

- Classroom I-1.18 (47 teams. Building 3P)
- Projects Classroom I-1.17 (10 teams. Building 3P) (only for school students who are enrolled in TFC, TFG or TFM)

4. ETSEAMN LIBRARY

To facilitate your daily work, the ETSEAMN offers you a library that you can find in the main building (3P).

In it you can have access to scientific and cultural information, through the bibliographic, documentary and audiovisual collections of the University. Among other services, it has 100 study places so you can concentrate and study in an ideal environment.

Hours: Monday to Friday from 8:00 a.m. to 8:45 p.m.

More information in:

<http://www.upv.es/contenidos/BIBAGRMN/infoweb/bibagrmn/info/705285normalc.html>

5. REGULATIONS AND REGULATIONS OF THE ETSEAMN

The Higher Technical School of Agronomic and Natural Environment Engineering has a Regulation that is available to you on the School's website, in the Regulations section http://www.upv.es/entidades/ETSIAMN/menu_1146323c.html.

Likewise, the ETSEAMN has an Academic Honesty Regulation. It is important that you know it to avoid problems that may arise throughout the course due to a student's lack of honesty with his classmates and with himself, derived mainly from possible plagiarism of work and use of fraudulent methods to pass exams. (http://www.upv.es/entidades/ETSIAMN/menu_urlc.html?/entidades/ETSIAMN/info/U0881100.pdf).

Based on this, the UPV developed an Academic Integrity Regulation that you can access through the following link: <http://www.upv.es/entidades/SA/ciclos/U0930400.pdf>

6. TUITION

6.1. ECTS (*European Credit Transfer System*)

It is very important that you know what an ECTS (*European credit Transfer System*). It is a system that allows measuring the work that students must do to acquire the knowledge, abilities, and skills necessary to pass the different subjects in their study plan.

The study activity (between 25 and 30 hours per credit) includes the time dedicated to teaching hours, study hours, tutorials, seminars, work, practices or projects, as well as those required for the preparation and completion of exams and evaluations. . The objective is to facilitate student mobility, through the use of a common credit system throughout the European higher education area.

In general, an academic course has a duration of 60 ECTS, which means that you will have to work between $60 \times 25 = 1500$ and $60 \times 30 = 1800$ hours to be able to pass the course. This implies that you must work at least 40 hours a week throughout the course (from September to July). If at the beginning of the course you do not pick up that pace, after several months you will not be able to recover the lost hours, so it will be increasingly difficult for you to overcome the academic year. Some advice: From the first day, get into the rhythm of your work.

If you are a NEW ADMISSION student, you have to enroll in the 60 ECTS credits that make up an academic year. However, you have the possibility of enrolling part-time (minimum of 20 ECTS and maximum of 40 ECTS) if you can justify that your particular personal conditions or work will prevent you from following the course as a full-time student. All this information is included in the Progress and Permanence Regulations.

7. PROGRESS AND PERMANENCE REGULATIONS (NPP) of the UPV

You should know the PROGRESS AND PERMANENCE REGULATIONS (NPP) of the UPV

<http://www.upv.es/entidades/ETSIAMN/info/U0922910.pdf>

Once enrolled in a UPV degree, you must meet a series of requirements to be able to remain in said degree (Permanence) and, in addition, registration for an academic course cannot be carried out in any way, but must adhere to a series of conditions (Progress).

For new students, the most important thing is that you know that:

- > You must pass at least 12 ECTS (P12) in the first year to be able to continue in the degree.

If you fail to comply with the Permanence Rules, you can make a request for PERMANENCE IN THE DEGREE to the CPEC:

- > The exemption request is made electronically within the period established in the academic calendar.

To resolve any questions related to the Progress and Permanence Regulations, you can access:

<https://www.upv.es/entidades/SA/mastersoficiales/1024716normalc.html>

8. RECOGNITION OF CREDITS FOR PARTICIPATION IN UNIVERSITY ACTIVITIES

Throughout the courses you will be able to obtain up to a maximum of 6 ECTS for recognition of credits for participation in cultural, sports, student representation, solidarity and cooperation university activities, as stated in article 12.8 of RD 1393/2007, modified by RD 861/2010.

The regulations that regulate these activities are collected at the following address:

<http://www.upv.es/entidades/SA/ciclos/809467normalc.html>.

The activities that may be recognized are included in a catalogue:

<http://www.upv.es/entidades/SA/ciclos/768726normalc.html>

Among them you will find activities related to the PATU (Tutorial Action Plan) that we will tell you about later, being a class representative, development cooperation activities, collaborating in open days, etc. In any case, and except for student representation activities (such as being a delegate) and

the PATU (which aims to help you), it is advisable that in the first year you focus on your studies. You will have time to participate in more activities starting in the second year.

9. CALCULATION OF THE ORDER OF APPOINTMENT TO COMPLETE YOUR REGISTRATION

For know as you performance academic influences in the order of citation to the hour of To register , you only have to access the self-registration through the UPV website by clicking in the following link <http://automatricula.upv.es/> and open the document "Information about the calculation of the order of citation".

Being placed at the top of the appointment order will allow you to : 1) select the groups and schedules that best suit your needs , 2) priority when selecting intensifications in which there are quotas and 3) the choice of the topic of your Final Degree Project .

10. STUDIES

10.1. Academic Title Commission (CAT) and Academic Title Director (DAT)

Each of the School's degrees has an Academic Degree Commission (CAT) and an Academic Director of the Degree (DAT). In each Commission there are student representatives, whom you can contact to present any problems that arise so that they can be dealt with by the Academic Commission. You can ask at the Student Delegation.

10.2. Study plans

Is important that know the Plan of Studies of the Title in the that you have registered. You can access the bachelor's and master's degrees taught at the ETSEAMN through the website official of the UPV (<https://upv.es>) in the "Studies" section located in the upper strip. On the website of the School (www.etsiamn.upv.es) You will also find the degrees, double degrees, masters and double masters offered by the ETSEAMN.

The Higher Technical School of Agronomic and Natural Environment Engineering offers 4 Bachelor's degrees:

- > Degree in Agri-Food and Rural Engineering
- > Degree in Forestry and Natural Environment Engineering
- > Degree in Food Science and Technology
- > Degree in Biotechnology

We also have 4 Double Degrees, which are:

- > Double Degree in Biotechnology + Agri-Food and Rural Engineering
- > Double Degree in Forestry and Natural Environment Engineering + Environmental Sciences
- > Double Degree Business Administration and Management + Food Science and Technology
- > Double Degree in Agri-Food and Rural Engineering + Food Science and Technology

Once you have selected your Degree or Double Degree, in the upper left part, you can access the Study Plan , where you will find the subjects, grouped by modules and subjects or by courses, as you wish. You will also find the schedules of all the subjects of the same course, the competences and the teachers who teach in the Degree. If you select a specific subject, you will have access to the complete teaching guide and other information such as the teaching staff of that subject or the exam session (date, time and classroom).

The ETSEAMN offers training in 6 official master's degrees from the Center. These Masters are:

- > Master in Agronomic Engineering
- > Master in Forestry Engineering
- > Master in Oenology
- > Master in Bioenvironmental and Landscape Engineering
- > Master in Precision Livestock
- > Master's Degree in Plant Health and Production

We also have the offer of 9 double Master's Degrees, which are:

- > Double Master's Degree in Agronomic Engineering + Molecular and Cellular Biotechnology
- > Double Master's Degree in Agronomic Engineering + Food Science and Engineering

- > Double Master's Degree in Agricultural Engineering + Agri-Food and Environmental Economics
- > Double Master's Degree in Agronomic Engineering + Oenology
- > Double Master's Degree in Agricultural Engineering + Quality Management and Food Safety
- > Double Master's Degree in Agronomic Engineering + Health and Plant Production
- > Double Master's Degree in Forestry Engineering + Bioenvironmental and Landscape Engineering
- > Double Master's Degree in Agronomic Engineering + Bioenvironmental and Landscape Engineering
- > Double Master's Degree in Agronomic Engineering + Precision Livestock Farming
- > Double Master's Degree in Forestry Engineering + Forest Fires, Science and Comprehensive Management

Of the five master's degrees offered by the school, two of them are within what we could call regulated professions (University Master's Degree in Agricultural Engineering and University Master's Degree in Forestry Engineering). Furthermore, once you finish any of the ETSEAMN Degrees you will be able to apply for other Master 's degrees inside and outside the UPV.

10.3. Teaching in English

In order to improve your linguistic competence in English, the ETSEAMN offers you the possibility of taking some subjects in this language in the Biotechnology Degree qualification. The UPV only has 6 degrees with this possibility.

In addition, taking these subjects will allow you to obtain extra points in the selection process for academic exchange scholarships.

11. UPV TRANSVERSAL COMPETENCES

Graduates and employers do not hesitate to underline the great importance of the so-called transversal competencies in the professional performance of university graduates, which are considered to be achieved by any graduate regardless of the degree taken.

For this reason, the new UPV undergraduate and postgraduate degrees explicitly incorporate the requirement that students be trained in these skills and that their level of achievement be evaluated.

The 5 dimensions of transversal competencies that are evaluated at the UPV are:

CT-1 Social and environmental commitment

CT-2 Innovation and creativity

CT-3 Teamwork and leadership

CT-4 Effective communication

CT-5 Responsibility and decision making

To incorporate, evaluate and accredit the acquisition of the UPV Transversal Competencies, three complementary routes are established:

- > Path 1: through the subjects that make up the degree curriculum
- > Route 2: through the Final Degree Project (TFG) or Final Master's Project (TFM)
- > Path 3: through extracurricular activities carried out in contexts other than the degree itself.

You can watch some videos that will help you understand the meaning of the different transversal skills through the link <http://www.upv.es/contenidos/COMPTRAN/>

12. MENTION HIGH ACADEMIC PERFORMANCE (ARA)

The UPV, aware of the benefit that the ARA mention can bring to its students, has wanted to consolidate this initiative with the creation of its own program. The UPV program will allow

undergraduate students to obtain the ARA UPV mention when they finish their studies, as long as they meet the requirements established in the bases:

(<https://www.upv.es/entidades/SA/ciclos/U0935832.pdf>).

This mention will be recorded in the European Diploma Supplement (SET), as well as in the official academic certificates.

13. TEACHING GUIDES

In the study plan section of each degree you can find the Teaching Guides for all the subjects. In the Teaching Guide you will be able to see the syllabus, skills, recommended bibliography, way of evaluating, etc...

As we already mentioned in the “Study plans” section, if you select a specific subject, you will have access to the complete teaching guide and other information such as the teaching staff of that subject or the exam schedule (date, time and classroom). If you reach the teacher you are interested in, you can consult their personal file, which offers you contact information, subjects they teach and tutorials in case you want to check their tutoring schedule or arrange one.

14. INTRANET (PoliformaT)

From the main page of the UPV (Identified Access) you can access your Intranet. It will become your header page because from there you can have access to everything that interests you most.

In it you will find information and through the Intranet you can carry out procedures, queries, reservations for sports facilities, etc...

The UPV has a platform, called **PoliformaT** , which you can access from your Intranet. Each subject has its PoliformaT . You will be able to access the subjects for which you are enrolled. If you do so, you will be able to see all the information about the subject (teaching guide) as well as the teaching material that the teachers have left, grades, delivery times, notices, etc. You can also

upload assignments, do exercises, exams... You will see that there is a bulletin board in each subject. It is like an online site for each subject.

15. ASSESSMENT

15.1. Evaluation and Ratings

The evaluation of the subjects is specified in the Teaching Guide. The exam dates are in the exam calendar and you can consult them through the following link (https://www.iccp.upv.es/web2/horarios_examenes.aspx?curso=2023&nec=S).

You can consult the grades on your intranet. When the final report is generated with the grade for a subject, you will be able to check your grade and it will appear in the academic record that you can see from your Intranet.

15.2. Evaluation by Curriculum

To pass a subject you must obtain an average grade of 5 points out of 10. However, there is the possibility that you can pass a subject through curricular evaluation, if

This subject is part of a curricular block. Here you can find all the information: <https://www.upv.es/entidades/SA/ciclos/528835normalc.html>

The curricular blocks of each degree can be found on the website of each degree. No
However, these blocks may undergo modifications.

All first-year subjects form a curricular block. In order for a failed first year subject to be positively evaluated curricularly, you must have an average in the first year equal to or greater than 5 points and in all subjects a grade equal to or greater than 4 points. For the rest of the curricular blocks (from second grade onwards), if any, the average grade of the curricular block must be equal to or greater than 6 points and the grades of all the subjects in the block equal to or greater than 4 points.

15.3. Level B2 in Foreign Language: essential condition to issue the title

To obtain the Bachelor's degree you must accredit a B2 LEVEL of the Common Framework levels.

European reference for languages IN SOME FOREIGN LANGUAGE. At <http://www.upv.es/entidades/SA/ciclos/801540normalc.html> you will find information about this.

The UPV makes it easy for you, since it is possible to accredit it by passing any B2 level subject of those offered in the Curriculum, in any course from the second year onwards. You have subjects at different levels, including level B2, in the following foreign languages: English, French and German. If you pass the corresponding B2 level subject, you will have the requirement covered.

15.4. Credit Recognition

15.4.1. Recognition of Credits for participation in University Activities

Throughout the courses you will be able to obtain up to a maximum of 6 ECTS for recognition of credits for participation in cultural, sports, student representation, solidarity and cooperation university activities, as stated in article 12.8 of RD 1393/2007, modified by RD 861/2010.

The regulations that regulate these activities are collected at the following address:

<http://www.upv.es/entidades/SA/ciclos/809467normalc.html>.

The activities that may be recognized are included in a catalogue:

<http://www.upv.es/entidades/SA/ciclos/768726normalc.html>

15.4.2. Recognition of Subject Credits (Convalidations)

Students coming from other degrees and who have taken subjects that can be used to validate subjects of the target degree, can consult the credit recognition rules (validation) existing at the UPV. These rules are the precedents for the recognition of subjects that have already been given.

You will find the information regarding recognition for adaptations of Study Plans or for recognition of credits taken at:

<http://www.upv.es/entidades/SA/ciclos/717891normalc.html>

16. BUSINESS PRACTICE

Students will be able to do internships in curricular and extracurricular companies.

The curricular ones are those integrated into the study plan and can be done once you have everything approved first. In each degree the number of credits you can take is different, you should consult your study plan. (The credits obtained, at a rate of 1ECTS=25h, count towards obtaining the 240 ECTS of the degree).

Likewise, in all degrees you will be able to do internships in extracurricular companies that are voluntary, they are not part of the study plan, although they will be included in the European Degree Supplement (SET) and you can do them once you have 50% of credits passed. (The credits obtained, at a rate of 1ECTS=25h, do not count towards obtaining the 240 ECTS of the degree).

At <https://www.upv.es/contenidos/PETSIAMN/> you will find all the information about it. Likewise, on the ground floor of the 3P building there is the office for relations with Companies where they can inform you about the offer, conditions, number of hours, etc...

17. STAYS IN FOREIGN CENTERS (Erasmus, etc.)

The School has an International Relations Subdirectorate where you can find out about all the possibilities of double degrees with foreign universities or stays in other centers with which the School has signed agreements.

At <https://iro-etsiamn.webs.upv.es/> you have all the information about it. For those interested in one of the agreements that the school has, the selection of students is made in the second year. Stay tuned when second starts and stop by the Subdirectorate to find out about the destinations and places.

18. ACADEMIC CALENDARS

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There is a University Academic Calendar and a School Academic Calendar. They include the school periods, the periods for make-ups and exams, the delivery dates of Minutes, the registration periods, etc...

The School calendar is available in the menu on the left of the school, in the Academic Calendar section (<http://www.upv.es/entidades/ETSIAMN/info/1222112normalc.html>).

19. EXAM SCHEDULES AND DATES

You also have the Schedules of all Teaching activities and exam dates on the School's website:
<https://www.upv.es/entidades/ETSIAMN/index-es.html>

20. CREATE YOUR PERSONALIZED SCHEDULE

The ETSIAMN offers you an application that will allow you to create your personalized schedule. This way, you can better organize your time. It will also allow you to detect possible overlaps between subjects prior to completing your registration. In the following video we show you how students and teachers, through their intranet, can create their personalized schedule:
<https://www.iccp.upv.es/web2/horarios.aspx?nec=S>

21. TUTORING

Students have the right to attend tutorials with the teachers of the subjects for which they are enrolled. Each teacher has their tutoring schedule specified or the tutoring can be on demand. If they are on demand, you must send an email for an appointment. You can find the information by entering the Directory and searching for the teacher. You will see that a section dedicated to Tutoring and Teaching will appear.

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22. SUGGESTIONS, COMPLAINTS AND CONGRATULATIONS

You can send us your suggestions, complaints and/or congratulations (SQFs) through the UPV website for each of the Degrees, by clicking on the left side “Suggestions, complaints and congratulations”. The School will respond immediately to each of them.

23. ACCESS TO MASTER

The recent publication of Royal Decree 822/2021 has introduced significant changes in admission to university master's degrees as it makes it possible for universities, based on their own regulations, to regulate conditional enrollment procedures for access to a University Master's degree for undergraduate students. to those who still have to pass the Final Degree Project and up to 9 credits, always guaranteeing priority in the registration of those who have already graduated.

This Royal Decree also contemplates the possibility of offering academic programs as successive courses that link a bachelor's degree and a university master's degree oriented towards professional specialization and also provides for regulation by means of regulations of a procedure for access to undergraduate studies. university master's degree in these programs without having completed the linked degree, for students who have a maximum of 30 credits left to complete, including the TFG.

24. REGULATIONS

Below, we show you some of the most relevant Regulations that you should know.

All State, Regional and UPV Regulations are included in:

<http://www.upv.es/entidades/SA/normativa/indexnormalc.html>

The one corresponding to Degrees is the one that may interest you the most:

<http://www.upv.es/entidades/SA/ciclos/409011normalc.html>



The most important UPV regulations are included in:

<http://www.upv.es/entidades/SA/ciclos/528305normalc.html> and they are:

- > Regulations for the Academic Regime and Evaluation of students.
- > Regulations for Progress and Permanence in official UPV degrees.
- > Regulations for Final Degree Projects and Master's Final Projects.
- > Regulations that regulate extraordinary evaluation acts.
- > Curriculum Evaluation Regulations.

The Higher Technical School of Industrial Engineers of the UPV also has its own regulations. Specifically, the School Regulations and the Academic Honesty Regulations.

ETSIAMN Regulations:

https://www.upv.es/entidades/ETSIAMN/info/Reglamento_centro.pdf

UPV PIAE

From the day you set foot on the University for the first time Politècnica de València until you enter the world of work you will benefit from the **Comprehensive Student Support Plan** (

This is an institutional project, promoted by the Vice-Rector for Students and Entrepreneurship, immersed in the curriculum of all degree, master's and doctoral courses.

In this Program, actions of orientation, guidance and systematic support are carried out for the students.

You have information at: <http://hdl.handle.net/10251/179114>

24.1. Undergraduate Students

If you are a newly enrolled student in a degree, you will begin your first university year with the Welcome Day to the ETSEAMN and the UPV, which is held in the first days of September, before the official start of the academic year, on a date that is will communicate with you by email and Telegram .

On this day:

- The management team will welcome you to the School.
- You will receive relevant information about the functioning of the School.
- You will know about the different services of the university.
- You will meet your PATU (University Tutorial Action Plan) accompaniment tutors, which are a set of PIAE+ actions aimed at students new to a degree.

Within PATU, you will be assigned a tutor and a student tutor for higher courses of your same degree. Throughout the first year, your tutors will meet with you - both planned and on demand - to support and guide you, thus facilitating your adaptation to university life.

Your tutors will accompany you during the rest of the day and will be available to help you throughout the course.

You should know that, when you access the **higher courses of the degree** , the program (**P IAE+**) will continue to be active. Although you will already have a lot of experience in university life, you will still have a team of tutors at your disposal.

Within the framework of this program, and in coordination with the UPV services, a set of training and information activities are planned according to each degree stage.

Do not hesitate to participate and take advantage of all the resources that ETSEAMN puts at your disposal to be more informed and make better decisions!

25. THE POLYTECHNIC UNIVERSITY OF VALENCIA (UPV)

To make your university life much easier, the UPV offers you a series of services that you can consult at the following link: <https://www.upv.es/organizacion/vida-universitaria/index-es.html>.

Below, we present some of the most interesting ones.

25.1. Information

The Communication Area (<http://www.upv.es/entidades/ACOM>) is responsible for:

- > Manage UPV accreditations such as your UPV card to use parking, sports...
- > Respond to questions, doubts and queries related to the UPV, both from the University Community and the general public.
- > Digital certificates.

25.2. University Defender

It is an institution (<http://www.upv.es/entidades/DCU/indexc.html>) for the protection of the rights and freedoms of the members of the university community in the face of the actions of the different university bodies and services, and must take into account consideration of the principles of freedom, equality, justice, solidarity, democracy and respect for the environment that inspire the actions of the Polytechnic University of Valencia.

25.3. UPV Student Delegation

The Student Delegation (<http://www.daupv.es>) coordinates and channels the representation of the University's students, ensuring their rights and providing various services to students to make their stay in the program the best possible. , at an academic, cultural and enrichment level of university life.

The Delegation tries to advise students on topics such as scholarships, exams, regulations, etc .; coordinating student representatives in the different bodies; organizing, together with the



different Vice-Rectorates, activities and competitions; cooperating with the different associations...

25.4. student 's house

This space is conceived as a place of work and leisure, directed by students and for students, reflecting the feelings of the majority of them (<https://casadelalumno.blogs.upv.es/>)

Each floor responds to an idea, and its use is articulated around it, thus they are distributed in: Basement, Ground Floor (Leisure), First Floor (Study), Second Floor (Work), Third Floor (Representation).

25.5. UPV Library

The UPV Library is part of the UPV library network and aims to facilitate access to scientific and cultural information, through the conservation, increase and dissemination of the University's documentary and audiovisual bibliographic collections.

- > At <http://www.upv.es/entidades/ABDC/index-es.html> you can access all the services it offers you. Knowing them will surely help you in carrying out academic work, studying subjects, etc.
- > Schedule:
Monday to Friday, from 8:00 a.m. to 9:45 p.m.
Saturdays, Sundays and holidays, from 8:30 a.m. to 8:45 p.m.

25.6. Sports

The UPV makes a wide variety of sports activities and facilities for practicing sports available to the entire university community.

Access the website (<http://www.upv.es/entidades/AD/index-es.html>) of the UPV Sports Service to consult sports activities, their programming, sports schools, internal leagues, multiple events and even free elective credits or ECTS.

To register as a member, members of the university community must do so through their intranet (Services/Sports Service/Sports Member Registration). External students must appear in the administration of the Sports building (7C).

25.7. Language Center

The Language Center (<http://www.upv.es/entidades/ACDL/index-es.html>) provides the entire university community with different services regarding foreign languages.

The activity of the Language Center (CDL) includes several areas of action: Language Courses, Official Exams and Certifications, Level Tests, etc.

They will help you obtain the B2 level necessary to obtain your Graduate Degree at the UPV.

26. INFORMATION CHANNELS

You should frequently check your UPV email because almost all communications are made through this medium. You should also consult the School's notice boards, the School's website and the announcements of the different subjects that appear in the **PolifomaT** of each of them.

27. ASSOCIATIONS AND ENTREPRENEURSHIP

There are student associations within the UPV with very diverse purposes. Those who carry out activities directly related to Engineering have a space in the School (Entrepreneurial Space, Building 5C, 1st floor) where you can get information. Likewise, you can find information in the student delegation, or in the Student Subdirectorate.

There is also an association of former UPV students, called Alumni , for those students who have graduated from the UPV. <http://www.upv.es/entidades/ALUMNI/>

The ETSEAMN has in the management team a Subdirectorate of Entrepreneurship and Spontaneous Generation that you can contact to carry out activities within this area (http://www.upv.es/entidades/ETSIAMN/info/Equipo_Directivo.pdf)

28. OTHER SERVICES

On the UPV website, in the Organization/University Services section:

<http://www.upv.es/organization/servicios-universitarios/index-es.html> you can find a lot of information about other services offered to the university community such as Sports, Environment, Language Center, etc.

29. STUDENTS WITH DISABILITIES

Students with disabilities have help from the CEDAT foundation at their disposal. You will find all the information at <http://www.upv.es/entidades/CAD/>.

30. COOPERATION ACTIVITIES

Likewise, if you are interested in carrying out Cooperation activities, you can contact the Center for Development Cooperation (CCD).

<http://www.upv.es/entidades/CCD/index-es.html>

With many of the proposed activities you can obtain credits for participation in university activities. Remember that the maximum is 6 credits.

