



Erasmus+ Traineeship Offer



Communication Trainee International Relations Office

Czech University of Life Sciences Prague

Employer Information ↓	Application Period: 28/11/2025 - 19/12/2025 Applications are reviewed as they come in.
Name:	Czech University of Life Sciences Prague https://www.czu.cz/en International Centre
Address:	Kamýcká 129 165 00 Praha - Suchbát Czech Republic
Contact person:	Alketa Daka; Erasmus+ Traineeship Coordinator
How to Apply	Send your CV and a brief motivation letter to daka@rektorat.czu.cz with the subject "Erasmus Traineeship - Communication Trainee 2026"



Communication Trainee International Relations Office



Placement information:	<p>The International Relations Office leads and supports the university's internationalisation agenda. It coordinates Erasmus+ and other mobility programmes for students and staff, manages international partnerships and projects, and provides strategic guidance for developing global cooperation.</p>
Description of Activities	<p>The trainee will support the International Office in communications and outreach by preparing announcements, assisting with promotional materials, and helping manage communication channels.</p> <p>Tasks will include creating visual content for graphic design and marketing, writing short articles, content creation, and assisting with web and content management</p> <p>The trainee will also provide general support in daily office operations and event preparation.</p>
Duration	<p>Start date: 1 February 2026 End date: 30 June 2026 (exact dates of the internship can be slightly adjusted)</p>
Conditions	<p>Applicants must be proficient in English and eligible for an Erasmus+ traineeship, applying through their home university.</p> <p>The ideal candidate is creative, proactive, and detail-oriented, with good writing skills and confidence in using digital tools and social media.</p> <p>The trainee will work 40 hours per week, with working hours specified in the Learning Agreement.</p>

What's in It for You?

- This traineeship offers the chance to work in a multicultural university environment, develop practical skills, and enhance your professional profile.
- You will be fully integrated into the International Relations Office team and gain experience in communication, international and dissemination activities.
- Accommodation is provided in the CZU on-campus dormitories, allowing you to live comfortably in the beautiful and vibrant city of Prague.
- You will have access to dedicated office space and full support from our team throughout your stay.
- Additionally, you can enjoy a wide range of campus facilities, including the sports center, dining halls, library, student clubs, and more.