



MASTER'S THESIS TITLE

The cover page of the Master's Thesis is automatically generated with the data provided in the thesis proposal.

ACKNOWLEDGEMENTS

If desired, a page may be dedicated to acknowledgements. The format of acknowledgements is flexible, provided that the base font defined for the document is maintained. Therefore, acknowledgements such as:

"I would like to take this opportunity to thank the support of my ... and my ... I also cannot forget at this moment my colleagues ..."

are acceptable, as well as acknowledgements like:

"To my family
To my advisor
To my colleagues
..."

RESUMEN

El presente documento recoge las recomendaciones de redacción y estilo para el desarrollo del Trabajo Fin de Máster para el MUGEPS. Este resumen es que aparecerá en el repositorio de la UPV cuando cualquier persona acceda a consultar este documento. Por ello debe recoger de forma concisa y precisa el contenido, alcance y resultados obtenidos. Su extensión máxima será de 300 palabras.

Palabras Clave: Incluir las palabras clave del TFM



RESUM

El present document arreplega les recomanacions de redacció i estil per al desenvolupament del Treball Fi de Màster al MUGEPS (FADE). Aquest resum és el que apareixerà en el repositori de la UPV quan qualsevol persona accedisca a la consulta del treball. Per això ha d'arreglar de forma concisa i precisa el contingut, abast i resultats obtinguts. La seua extensió màxima serà de 300 paraules.

Paraules clau: Incloure les paraules clau del TFM.

ABSTRACT

This document provides writing and style recommendations to the TFM develop at the MUGEPS (FADE). This summary is to appear in the UPV repository when anyone access to consult this document. Therefore, the summary should be concise and precise, picking the content, scope and results. Its maximum length is 300 words.

Keywords: Include keywords from the Master's Thesis

INDEX

It is essential to include an index listing the different documents that comprise the thesis. The documents may include:

- Master's Thesis Report (hereinafter TFM). This document is the main body on which the evaluation of the TFM is based.
- Annexes. Any number of annexes may be used as necessary. Annexes must be properly referenced in the text of the report. Likewise, the complete reading of the report should enable full understanding of the TFM developed, leaving annexes for minor details or calculations.
 - SDG Annex (mandatory). Complete the annex with the SDGs addressed in the TFM. It must also include a reflection on the social and environmental impact of the solutions and proposals included in the TFM.

In this index, besides the different documents, it would also be useful to include the table of contents of each of these documents. The general idea is that the consultation of the index should allow the reader to locate all the contents of the work presented, regardless of the document in which they are developed.



EXAMPLE OF INDEX

DOCUMENTS INCLUDED IN THE TFM

- Report
- Annexes

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TABLE OF CONTENTS OF THE ANNEX

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REPORT COVER PAGES

These partial cover pages of the different TFM documents are not standardized; the student may design them as they deem appropriate.



CHAPTER 1. INTRODUCTION

1.1. PURPOSE OF THE DOCUMENT

The purpose of this document is to provide a guide to establish a common format and writing style for the different Master's Theses (hereinafter TFM) submitted in MUGEPS. Throughout the previous pages and the following chapters, the way to present this type of work is illustrated.

The objectives of these recommendations are as follows:

- Firstly, to avoid that different works are judged merely by their appearance and not by their content. Therefore, by maintaining uniform presentation rules, the document's objective should focus on the content.
- Secondly, to avoid including material, information, and superficial content that do not add anything original to the document. The objective should be strictly focused on the work carried out by the student, limiting theoretical references to the minimum. If indispensable, these may be presented briefly using bibliographic references.
- Thirdly, to emphasize the idea that all written material in the document must be original work by the student.
- Fourthly, to remind that the TFM presented, together with the oral defense, are the elements on which the student's work will be evaluated. Therefore, the document must faithfully reflect the work carried out. A well-developed work that is not properly captured in the document or the presentation cannot achieve a good grade.
- Finally, the TFM must exclusively present the work done by the student. Any parts which, while necessary to the overall work, were carried out by others, may be described briefly, always clarifying that they are not part of the student's TFM.

In short, the goal is to condense in writing, within the available space, all the information the student deems necessary for the committee to appreciate and evaluate their work.

1.2. STRUCTURE OF THE DOCUMENT

This document is structured, as far as possible, following the structure that a TFM should have. In the next chapters, the formal and content details that a TFM must include will be addressed.



CHAPTER 2. MANUSCRIPT PRESENTATION

2.1. LENGTH OF THE TFM

The maximum length of the TFM will be 120 pages.

This maximum length does not include annexes, initial pages for acknowledgements, abstracts in different languages, cover pages, blank pages, and the index. In other words, the maximum length refers to the number of academic content pages.

2.2. BASIC DOCUMENT CHARACTERISTICS

2.2.1. Paper size

All TFMs will be prepared on A4 vertical paper. The dimensions of the different margins are shown in Table 1.

Table 1. Document margins.

Margin	Dimension (cm)
Right	2.5
Left	2.5
Top	3.0
Bottom	3.0
Header	1.25
Footer	1.25

2.2.2. Basic writing format.

The standard writing of the TFM will be done in 11-point Calibri font. If the word processor cannot manage this font, another font as similar as possible in appearance and size will be used. Basic paragraph characteristics will be:

- Text alignment: ***Justified***
- Line spacing: **1.15**
- Spacing:
 - Before: **6 points**.
 - After: **6 points**.



2.3.3. Chapter numbering.

The student will structure the thesis report into chapters in the order deemed appropriate by themselves and their advisor.

2.3. SPECIFIC ELEMENTS

2.3.1. Figures.

All figures in the text must be original. If any figure is not original to the student, the source must be indicated.

Good writing practice suggests that all figures should have a title. Likewise, all figures included should, as much as possible, be referenced in the text.

2.3.2. Equations.

Any equation editor may be used, provided it is compatible with generating the final PDF version of the document.

Equations must be numbered, preferably those that are referred to later in the text.

All equations should maintain a uniform style, differing as little as possible from the general document presentation format.

2.3.3. Tables.

The format of tables should be as close as possible to the text format. Whatever style is used, it must be consistent throughout the text.

Tables must have a title describing them and must be referenced in the text.

2.3.4. Citations.

APA 7th edition citation style must be followed.

2.3.5. Bibliographic references.

APA 7th edition reference style must be followed.



CHAPTER 3. DOCUMENT CONTENT AND STYLE

3.1. WRITING STYLE AND TEXT DRAFTING

As a style guideline, it is recommended that the drafting of titles and sentences be direct and complete, paragraphs short, and the style impersonal and objective (e.g., “have been analyzed” instead of “we analyzed”).

ANNEX COVER PAGES