



UNIVERSITAT  
POLITÈCNICA  
DE VALÈNCIA

UPV

UPV Master's degree pre-registration guide

**For applicants who have studied in Spain or abroad,  
within the EHEA** (European Higher Education Area)

If you have never studied at UPV, **the first thing you need is a PASSWORD. Do not request a new user if you already have a previous one** (even if your user ID has changed). If you need to recover your password, please [contact the Student Services](#).

You can apply for it from the Student Services website, in the section [Official Master's Degrees > Services > Pre-registration and access > Password request \(password\)](#).

[Password request \(upv.es\)](#)

## Pre-registration and Access

- Official Master's Programmes
- Services
- Pre-registration and Access ...

- University master's degree AVAILABLE PLACES academic year 175Kb
- LINK to PRE-ENROLMENT for master's degree courses
- HELP MANUALS for pre-registration
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  - For applicants providing SPANISH OR EHEA (European Higher Education Area) FOREIGN access studies 1,2Mb
  - For applicants providing FOREIGN ACCESS STUDIES from OUTSIDE the EHEA (European Higher Education Area) 1,4Mb
  - Jornadas de Puertas Abiertas Online - Másteres Universitarios UPV
- Pre-registration and admission PHASES and DEADLINES
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  - CALCULATION OF THE EQUIVALENCE OF THE AVERAGE SCORE of qualifications obtained abroad

INTERESTING LINKS for pre-registration

- LINK to PRE-REGISTRATION for master's degree courses
- PASSWORD REQUEST**
- MAXIMUM DEADLINE for PASSWORD REQUEST
- LINK to pre-registration RESULTS (with identifier)
- LINK to RESULTS LISTS pre-registration PHASE 1 44.0Mb
- EUROPEAN CURRICULUM VITAE

ACCESS WITH A FOREIGN DEGREE

- Difference between homologation and legalisation
- Official translation of the documentation into Spanish
- Procedure for the legalization of foreign academic documents (university degrees and personal academic certificates) so that they are valid in Spain
- Guide model of certificate proving the possibility of accessing official postgraduate studies in the country of origin
  - Guide model of certificate proving the possibility of accessing official postgraduate studies in the country of origin

## Password and Identifier Request

### Personal Data Input

You must fill in the following form to receive an identifier and a password which once received will allow you to access the Pre-enrolment application form.

(x) Mandatory fields

Type of Document *	Passport ▼
Document num. *	<input type="text"/>
Letter (DNI, ID card)	<input type="text"/>
Name *	<input type="text"/>
Surname *	<input type="text"/>
Second Surname (Mandatory for spanish)	<input type="text"/>
Gender *	- ▼
<b>Birth details</b>	
Date (DD/MM/YYYY) *	<input type="text"/>
Native Land *	<input type="text"/> ▼
Province (Only spanish)	<input type="text"/>
Town *	<input type="text"/>
Nationality *	<input type="text"/> ▼
<b>Contact data</b>	
e-mail *	<input type="text"/>
Repeat e-mail *	<input type="text"/>
Spanish Mobile	<input type="text"/>
Foreign Mobile	<input type="text"/>
Phone number	<input type="text"/>
<b>Address</b>	
Country	Spain ▼
Province (Only Spain) *	<input type="text"/>
Town *	<input type="text"/>
Postcode (Mandatory for Spain)	<input type="text"/>
Type of Address *	----- ▼
Name *	<input type="text"/>
Number *	<input type="text"/>
Stairs	<input type="text"/>
Floor/Door *	<input type="text"/>
Letter	<input type="text"/>

Fill in the form with your personal data.

Documents and resolutions will be issued with the names and surnames provided, so you must indicate your **FULL NAME**.

It is mandatory to fill in the underlined fields with an asterisk at the end.

Check that the **e-mail address** is correct, as this is where you will receive your password.


When you have finished filling in your details, click on the **OK** button.

OK Cancel


Ⓞ The personal data gathered in the pre-enrolment process will be processed by the Polytechnical University of Valencia with the purpose of Teaching and Study organization, as well as for the exercise of the other own functions of the Public Service from a Higher Education, ruled by Universities Organic Law and University Statutes.

Pursuant to the provisions of Organic law 3/2018, of 5 December, on personal data protection and guarantee of digital rights, the rights of access, rectification, deletion, portability, limitation or opposition may be exercised before the Data Protection Delegate of the Universitat Politècnica de València, Secretary General's Office. Universitat Politècnica de València, Camí de Vera, s/n, 46022 València. In the event of a complaint, the competent authority is the Spanish Data Protection Agency.

If you enter an address in Spain, it will be mandatory to indicate first a *Province* and then a *Town*.

- This blue symbol will appear: 
- When you click on it, a pop-up window will open asking for a search pattern: enter the searched place or at least three of its letters.
- Select one of the values found.
- Repeat the process to select the town in the corresponding box.

Address

Country  

Province (Only Spain) \*

Town \*

Postcode (Mandatory for Spain)

Type of Address \*

Name \*

Number \*

Stairs

Floor/Door \*

Letter

www.upv.es dice

No ha introducido una cadena de longitud suficiente. La longitud mínima son 3 caracteres.

Aceptar

www.upv.es dice

Introduzca el patrón de búsqueda de Province.

Aceptar Cancelar

List of: Province - Escuela: Microsoft Edge

https://www.upv.es/pls/soalu/SIC\_LOV.LoV

List of: Province

List of Values

Value

Find Reset

Select value

- > VALENCIA
- > VALLADOLID

Close

If you have filled in your details correctly, **you will receive a confirmation message.**

**You will receive an email at the indicated email address** with a **temporary link (URL)** that you will have to click on to verify your details within the next 15 minutes. The system will automatically create a **user (ID) and a password (access data)** that will be communicated via a new email.

**The verification URL expires after 15 minutes**, so you will have to fill in the form again to receive a new link with another 15 minutes of expiry.

The **processing** of your password request **is not immediate**. Password allocation is only guaranteed until 14h (Spanish time) on the last day of pre-enrolment applications.

## Password and Identifier Request

Now you will receive at your address the info required to obtain your identification data to do the Official Pre-enrolment Request. If you don't receive it, please contact UPV Student Services - Master/Doctorate Unit

Master Unit: (+34) 963879401 or via PoliConsulta

Universidad Politécnica de Valencia  
Student Services - Master/Doctorate Unit  
Camino de Vera s/n  
46022 - VALENCIA



Estimado/a alumno/a

Sus datos de acceso son:

Identificador:

Clave:

Su activación en el sistema puede tardar unos minutos en ser efectiva. Espere cinco minutos antes de intentar acceder.

Atentamente,  
Universitat Politècnica de València

Once you have your password, you can access the pre-enrolment application from the Student Services website, in the section [Official Master's Degrees > Services > Pre-registration and access > LINK to PRE-REGISTRATION for Master's degree courses](#).

## Pre-registration and Access

- Official Master's Programmes > Services > Pre-registration and Access ...
- > University master's degree AVAILABLE PLACES academic year (Spanish) 175Kb
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Then click on **“Pre-enrolment request (I already have password and identifier)”** in the section **“Students from other universities”**

## Pre-enrolment Request

### Instructions

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In order to do the pre-enrolment it is necessary to be validated.

- 1- The UPV students must use their ID card and PIN.
- 2- The UPV staff must use their ID card and UPVnet password.
- 3- Students from other universities must request a password and an identifier before doing the pre-enrolment.

#### UPV students

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#### [Pre-enrolment request](#)

#### UPV staff

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#### [Pre-enrolment request](#)

#### Students from other universities

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#### [Request password and identifier](#)

#### [Pre-enrolment request \(I already have password and identifier\)](#)



This will open a page where you must enter **your ID** (in the *Username or DNI* field) and **your Password**.

Estimado/a alumno/a

Sus datos de acceso son:

Identificador:

Clave:

Su activación en el sistema puede tardar unos minutos en ser efectiva. **Espere cinco minutos antes de intentar acceder.**

Atentamente,  
Universitat Politècnica de València



## INTRANET UPV

### Enter your username and password

Username or DNI

Password

Login

[Forgot your password?](#) [Need help?](#)

### Other identification methods

Digital certificate

For security reasons, please log out and exit your web browser when you are done accessing services that require authentication

[Need help?](#)

If you have any problems with the new authentication please [report it](#) and in the meantime you can log in to the intranet using the [old authentication](#).



Once you have logged in, if you have not already done so, you must accept **the data protection notice** (by clicking the **Accept** button)

### Data protection notice

For the purposes of complying with the provisions of Organic Law 3/2018, of 5 December, on "Protection of Personal Data and guarantee of digital rights":

The data you provide will be processed by the UNIVERSITAT POLITÈCNICA DE VALÈNCIA in its capacity as Data Controller for the purpose of managing your request. You may exercise your rights of access, rectification, deletion, limitation or, where appropriate, opposition. To this end, you should write to our Delegation of Data Protection at the e-mail address [dpd@upv.es](mailto:dpd@upv.es). Likewise, if you consider that your right to the protection of personal data has been violated, you may lodge a complaint with the Spanish Data Protection Agency ([www.aepd.es](http://www.aepd.es)). More information on the processing of your data is available at [Register of Processing Activities: Delegation of Data Protection: UPV](#)

I have read and understand the processing of my data

Accept

Once you have logged in, you must accept the **responsible declaration and the information security regulations** in order to continue (by clicking on the **Accept** button)

Valencià · Castellano · I a · A | Accesibility | Map | Search | Directory

UNIVERSITAT  
POLITÀCNICA  
DE VALÈNCIA

Sign in

ADMISSION | STUDIES | RESEARCH | ORGANIZATION | UPV COMMUNITY

Home UPV :: Pre-enrolment

### Text of the responsible declaration

The person submitting this pre-registration declares under their responsibility by art. 69 of Law 39/2015, of 1 October, on the Common Administrative Procedure of Public Administrations, the following terms:

- That they meet the requirements established in the current regulations on access and admission to Master's Degree studies.
- That the documentation attached to the application for accreditation is accurate and a true reflection of the original in their possession.
- That the University may at any time request the presentation of the original documentation for verification purposes, with the obligation to provide it.
- That they are aware that the lack of truthfulness of the information or falsification of the documentation submitted will lead to the invalidity of all administrative acts issued based on said information or documentation without prejudice to any criminal or administrative liability that may arise from this circumstance.

### Information Security Regulations

[The Information Security Regulations of the Universitat Politècnica de València](#) were approved by the Governing Council on 6 April 2024 Information Security Regulations of the UPV.

By enrolling at the UPV, you are required to accept these regulations. This means you commit to:


- Using UPV digital systems and resources appropriately and securely.
- Not sharing your passwords or accessing information that does not concern you.
- Complying with the data protection and security rules established by the University.

Compliance with these regulations is necessary to access and use the UPV's digital services and resources. [More information.](#)


Accept

Getting here | Campus Map | Contact

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# The pre-enrolment application process consists of only 2 steps:

 **Step 1:** Check your **personal data** and indicate the **studies you have attended** to gain access to the Master's degree of your choice

**Step 2:** Apply for pre-registration in the master's degrees of your choice

## Pre-enrolment

### Attended Degrees (Step 1 / 2)

Name

#### Disability info

There is a 5% quota reserved for students with a degree of disability equal to or greater than 33% of the places offered for the official master's degree programmes, as well as for students with permanent educational support needs associated with personal circumstances with disabilities, who in their previous studies have required resources and support for their full educational inclusion.

Do you have a disability status equal to or greater than 33% or do you have specific educational needs that have required adaptation in previous stages, in order to access the disabled quota?  Yes  No

#### External mail for notifications

e-mail \*

#### Add attended degrees

##### Degrees attended at spanish universities

Select the source university before adding attended degrees:

University

##### Degrees attended at foreign universities

Select the source country before adding attended degrees. If your source country does not appear, please select "Another country".

Country


Help  GREGAL

Here you have access to the poli[Consulta] service to ask us your questions.

## Pre-enrolment

Help  GREGAL

### NEW APPLICATION (Step 2 / 2)

Year when you wish to attend the degrees:  


Degree


Priority order


Speciality Preference   

The UPV Progress and Permanence regulations require an annual enrolment of more than 60 credits, or, failing that, all the credits remaining in order to finish the degree, when they are less than 40. However, the Academic Committee of the Master's Degree may authorise partial enrolment for a number equal to or less than 40 credits in exceptional cases, when requested by the student. If partial enrolment is authorised, the individual must enrol for a minimum number of 18 credits, except when less credits remain in order to finish the degree, in which case the student must enrol for all the remaining credits.

Solicito, en caso de ser admitido/a, la autorización para efectuar una matrícula parcial:

 Offered degrees: You can only pre-register for those master's degrees that are currently open. However, you can consult the complete offer of UPV master's degrees for the next academic year at the following link: <https://www.upv.es/estudios/master/index-en.html>




 Priority order: You must indicate the order of preference among your applications to study the master's degrees and put first the master's degree in which you are most interested. You must bear in mind that admission to a master's degree course you have applied for with the highest preference will cancel the other Master's degree courses you have applied for with the lowest preference. The last modification you make will be saved as definitive. This order of preference can be modified while the pre-registration period is open.

 NOTE: Maximum number of applications that may be requested, duly prioritized for master's studies: 4 per phase, taking into account that a maximum of 6 can be requested per academic year.

 NOTE: By default, a student may only attend one Master's degree. In case you wish to combine more than one master at the same time should contact before the deadline for pre-registration with the Student Service Unit (Unit of Masters)

### REQUESTS DONE

#### Master requests year

Order	Degree	Pre-enrolment phase	Request state	Claim/ Appeal	Certificates	Pref. 
1	Master's Degree in	Phase #1	Results not published yet		<a href="#">Request Certific.</a>	 

### DOCUMENTATION TO PROVIDE

Through the next link you can access to a page where you can check the documents the applicant must provide and add new files automatically containing that documentation.

**Step 1: Studies required** to gain access to the master's degree

The condition of disability equal to or greater than 33% **requires accrediting documentation issued by a Spanish Community.**

**Check that your email address is correct.** Through it you will receive the information related to your pre-registration.

Select **the Spanish university or the country of the foreign university** where you have attended your access studies.

Pre-enrolment

Attended Degrees (Step 1 / 2)

Name

Disability info

There is a 5% quota reserved for students with a degree of disability equal to or greater than 33% of the places offered for the official master's degree programmes, as well as for students with permanent educational support needs associated with personal circumstances with disabilities, who in their previous studies have required resources and support for their full educational inclusion.

Do you have a disability status equal to or greater than 33% or do you have specific educational needs that have required adaptation in previous stages, in order to access the disabled quota?  Yes  No

I hereby authorise the Universitat Politècnica de València to obtain data on my disability status from public administrations (information not available for all Autonomous Communities). If you do not authorise such actions, please check this box

External mail for notifications

e-mail \*

Add attended degrees

Degrees attended at spanish universities

Select the source university before adding attended degrees:

University

Degrees attended at foreign universities

Select the source country before adding attended degrees. If your source country does not appear, please select "Another country".

Country

If you studied your degree at a Spanish university, a window like this will appear:

Fill in the fields about the studies you provide. Remember that fields marked with an asterisk are mandatory. We have explained some of them below:

**Centre:** choose the centre of the selected university where you have studied.

**Degrees:** choose the studies that you have attended. **You must select the Centre first.**

**Degree mark:** average grade from your studies (up to 2 decimal places can be entered).

**Passed credits:** indicates the number of credits gained from your studies.

Additionally, **if you have not completed your studies**, you must enter the **number of pending credits**, not counting the bachelor's thesis, as well as the number of pending credits of the bachelor's thesis and, if any, those taken in mobility and external internships.

When you have completed all of the fields correctly, click on **OK**.

### Attended degrees

(\*) Mandatory fields

Centre\*

Degrees\*

Degree mark\*  Only up to 2 decimal numbers.

Degree date  (DD/MM/YYYY)  
(Only insert if the study is finished)

Pending credits to finish  **NOT COUNTING:** Final Project credits, credits being taken in mobility, or credits being taken in external practices

Final Work Pending credits

Pending credits studying in Mobility

Pending credits studying in External Practices

Passed Credits\*

Final Studies Project completed\*  Yes  No

D.E.A. passed  Yes  No  
(Indicate only if the selected degree is a doctorate)

Specialized medical training  I have obtained health training place (MIR, BIR, PIR, FIR) by the corresponding entrance test and I passed with positive evaluation, at least two years of training in a program to obtain the official title of any of the specialties in Health Sciences  
(Indicate only in the case studies are introduced in the branch of Health Sciences)

In order to be admitted to study Master degrees, the degrees presented must be finished or if they are not, all pending credits must be currently enrolled for completion.

While remaining open registration period, if there is any change in his studies contributed data, you can access this form to make any necessary changes.

### Research Work Info

(\*) Name of Doctorate programme or Official Master

(\*) Doctorate department  (Only Doctorate)

(\*) Research work

(\*) Research Work credits

(\*) Research Work Director

(\*) Info to be filled in if the studies you are entering belong to a Doctorate or an Official Master and if you have done a research work.

Observations

OK Cancel

**If your studies took place within the European Higher Education Area (EHEA),** a window like this will appear:

Fill in the fields about the studies you provide. Remember that fields marked with an asterisk are mandatory. We have explained some of them below:

**University:** indicate the university where you have studied.

**Attended degrees and study name:** choose and write the studies that you have attended.

**Average mark:** This mark must be **in base 10**. For this purpose, a declaration of equivalence of average marks of university studies carried out in foreign centres is required (Ministry responsible for Universities). Those who do not provide this document will be assigned an average mark of 5. [Calculation of the equivalence of the average mark of qualifications obtained abroad.](#)

**Passed credits:** indicates the number of credits gained from your studies.

Additionally, **if you have not completed your studies**, you must enter the **number of pending credits**, not counting the bachelor's thesis, as well as the number of pending credits of the bachelor's thesis and, if any, those taken in mobility and external internships.

#### General info

If your university does not appear, please select "Another foreign university" and indicate in Observations the following information:

-University name (original name without translating it)  
-City  
-Country

#### (\*) Mandatory fields

In order to be admitted to study Master degrees, the degrees presented must be finished or if they are not, all pending credits must be currently enrolled for completion.

University\*

Attended degrees\*

Degree date (DD/MM/YYYY)

Average mark\*  Mark must be 10-base ( between 0 and 10). Only up to 2 decimal numbers.

Pending credits to finish  **NOT COUNTING:** Final Project credits, credits being taken in mobility, or credits being taken in external practices

Final Work Pending credits

Pending credits studying in Mobility

Pending credits studying in External Practices

Passed Credits\*

Education Level

Observations

While remaining open registration period , if there is any change in his studies contributed data , you can access this form to make any necessary changes.

If your studies **have been accredited or declared equivalent by the Spanish Ministry of Universities**, you must prove it by attaching the **accreditation** document or a **certificate** of equivalence from the Ministry.

Remember that **the process of homologation of a degree is different from the process of legalisation** of a degree.

[Here is an explanation of the differences](#)

When you have filled in all the fields correctly, click on **OK**.

#### Official Approval Info/Ministry Equivalence

Homologation is a process by which the competent Ministry in Spain equates the foreign higher education degree with the corresponding official Spanish university degree or Master's degree that gives access to a regulated profession in Spain. Therefore, homologation grants professional effects and academic effects with respect to the title to which it is equivalent. The approval resolution is formalized by a Credential issued by the General Subdirectorate of Degrees and Organization, Monitoring and Management of University Education of the Spanish Ministry. If you indicate that you have the approved title, you must attach this credential.

The declaration of equivalence at the official Spanish university academic level of Degree or Master is a process by which the competent Ministry in Spain equates the foreign higher education degree to an official university degree or master's academic level. This declaration grants academic effects and is formalized by a certificate of equivalence issued by the General Subdirectorate of Degrees and Organization, Monitoring and Management of University Education of the Spanish Ministry. If you indicate that your degree has been declared equivalent, you must attach this certification.

Have these studies been homologated/declared equivalent to a Spanish degree by the competent Spanish Ministry??  
 Yes  No

Education level

Ministry degrees

Official approval/ Ministry equivalence (DD/MM/YYYY)

OK Cancel

Remember that you must have finished the attended degrees in order to enrol postgraduate degrees, except for the exceptions contemplated in the regulatory regulations.

#### Pre-enrolment

##### The applicant must provide these documents

- › Identifying document copy (DNI, ID card, ...)
- › Degree copy (except UPV graduate students)
- › Student's record copy (except UPV graduate students)
- › Certificate of the number of pending credits to pass in the access studies (with express indication of the credits corresponding to the TFG) and that you are registered for everything pending to finish (except, where appropriate, for the TFG). Not necessary for completed studies or for studies completed at the UPV.
- › Curriculum Vitae (according to the european model available [here](#))
- › You must provide a certificate, issued by your home university or the competent authority, stating that your degree entitles you to enrol on the course you are applying for (only for students with unrecognised foreign qualifications or without equivalence certificate issued by the Spanish Ministry responsible for universities.)
- › Declaration of equivalence of the average grade of the academic record of studies completed abroad
- › Proof of partial tuition if you have enabled
- › Copy of the foreign degree homologation credential or equivalence certificate issued by the Spanish Ministry responsible for education.

At any time, the university may require the student to submit on paper the original documentation for verification purposes with the obligation to provide it. The lack of veracity of the information or the falsification of the documentation submitted will entail the invalidity of all administrative acts issued on the basis of such information or documentation, without prejudice to the criminal or administrative liability that may arise from such circumstance.

You can then add additional studies (following the steps described above), edit the studies that you have included or delete them. If you cannot edit one field, **do not duplicate the study**, [contact the Student Service](#).

When you have entered all of your studies correctly, you can continue to **“Step 2”** of your pre-registration process.

## Pre-enrolment

### Attended Degrees (Step 1 / 2)

Name

#### Disability info

There is a 5% quota reserved for students with a degree of disability equal to or greater than 33% of the places offered for the official master's degree programmes, as well as for students with permanent educational support needs associated with personal circumstances with disabilities, who in their previous studies have required resources and support for their full educational inclusion.

Do you have a disability status equal to or greater than 33% or do you have specific educational needs that have required adaptation in previous stages, in order to access the disabled quota?  Yes  No

I hereby authorise the Universitat Politècnica de València to obtain data on my disability status from public administrations (information not available for all Autonomous Communities). If you do not authorise such actions, please check this box

#### External mail for notifications

e-mail\*

#### Add attended degrees

##### Degrees attended at spanish universities

Select the source university before adding attended degrees:

University

##### Degrees attended at foreign universities

Select the source country before adding attended degrees. If your source country does not appear, please select "Another country".

Country

#### List of attended studies

Country  
University  
Studies

## Step 2: Apply for pre-registration in the master's degrees of your choice

Next, indicate the master's degree you wish to pre-enrol in: [Check the UPV university master's degrees here](#). Bear in mind that not all of them are offered in all phases.

You can apply to a **maximum of 4 master's degree courses in one pre-registration period** (indicating the order of priority for each of them) and a **maximum of 6 master's degree courses in one academic year**.

If the master's degree has a specialisation, you can also choose your preferred specialisation.

You may receive **notifications** of specific documentation required for some master's degrees. Please read these notifications carefully.

When you have filled in all the fields, click on "**Confirm request**".

### Pre-enrolment

#### NEW APPLICATION (Step 2 / 2)

Year when you wish to attend the degrees:  ?

Degree:

Priority order:

Speciality Preference:  Choose ?

The UPV Progress and Permanence regulations require an annual enrolment of more than 60 credits, or, failing that, all the credits remaining in order to finish the degree, when they are less than 40. However, the Academic Committee of the Master's Degree may authorise partial enrolment for a number equal to or less than 40 credits in exceptional cases, when requested by the student. If partial enrolment is authorised, the individual must enrol for a minimum number of 18 credits, except when less credits remain in order to finish the degree, in which case the student must enrol for all the remaining credits.

Solicito, en caso de ser admitido/a, la autorización para efectuar una matrícula parcial:

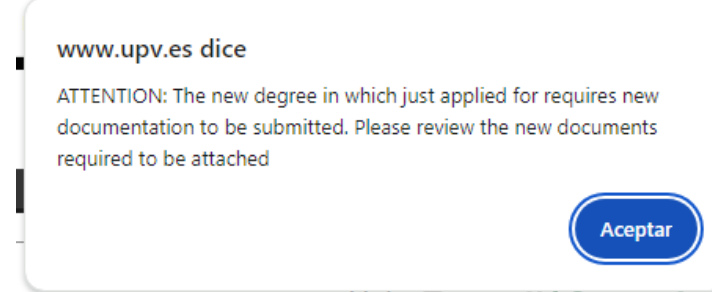
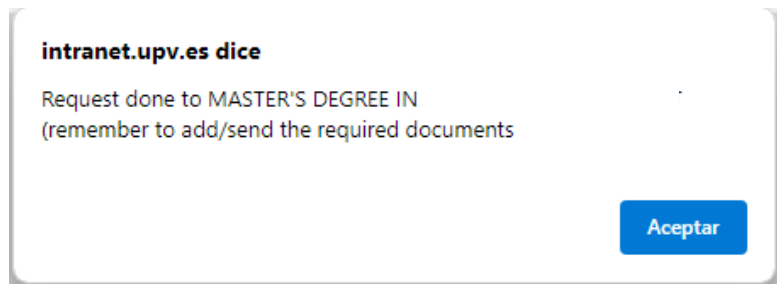
Confirm request

- Offered degrees: You can only pre-register for those master's degrees that are currently open. However, you can consult the complete offer of UPV master's degrees for the next academic year at the following link: <https://www.upv.es/estudios/master/index-en.html>
- Priority order: You must indicate the order of preference among your applications to study the master's degrees and put first the master's degree in which you are most interested. You must bear in mind that admission to a master's degree course you have applied for with the highest preference will cancel the other Master's degree courses you have applied for with the lowest preference. The last modification you make will be saved as definitive. This order of preference can be modified while the pre-registration period is open.
- NOTE: Maximum number of applications that may be requested, duly prioritized for master's studies: 4 per phase, taking into account that a maximum of 6 can be requested per academic year.
- NOTE: By default, a student may only attend one Master's degree. In case you wish to combine more than one master at the same time should contact before the deadline for pre-registration with the Student Service Unit (Unit of Masters)

Think carefully about the Master's degrees you want to pre-register for.

Once you have confirmed your application, **you cannot undo it**.

Read carefully any of the notifications you receive from your browser, they will help you in the pre-enrolment application process. Here are some examples:



NEW APPLICATION (Step 2 / 2)

Year when you wish to attend the degrees:  ?

Degree:

Priority order:

Speciality Preference:  Choose ?

The UPV Progress and Permanence regulations require an annual enrolment of more than 60 credits, or, failing that, all the credits remaining in order to finish the degree, when they are less than 40. However, the Academic Committee of the Master's Degree may authorise partial enrolment for a number equal to or less than 40 credits in exceptional cases, when requested by the student. If partial enrolment is authorised, the individual must enrol for a minimum number of 18 credits, except when less credits remain in order to finish the degree, in which case the student must enrol for all the remaining credits.

Solicito, en caso de ser admitido/a, la autorización para efectuar una matrícula parcial:

[Confirm request](#)

- Offered degrees: You can only pre-register for those master's degrees that are currently open. However, you can consult the complete offer of UPV master's degrees for the next academic year at the following link: <https://www.upv.es/estudios/master/index-en.html>
- Priority order: You must indicate the order of preference among your applications to study the master's degrees and put first the master's degree in which you are most interested. You must bear in mind that admission to a master's degree course you have applied for with the highest preference will cancel the other Master's degree courses you have applied for with the lowest preference. The last modification you make will be saved as definitive. This order of preference can be modified while the pre-registration period is open.
- NOTA: Maximum number of applications that may be requested, duly prioritized for master's studies: 4 per phase, taking into account that a maximum of 6 can be requested per academic year.
- NOTE: By default, a student may only attend one Master's degree. In case you wish to combine more than one master at the same time should contact before the deadline for pre-registration with the Student Service Unit (Unit of Masters)

After confirming your first application, you can continue **to add new applications in order of PRIORITY**. You should consider that admission to a master's degree applied for with better preference entails **the CANCELLATION of the rest** of the master's degrees that have been applied for with **worse preference**.

This section details **all of the Master's degree courses in which you have pre-registered**. You can change the **order of preference** (up until the deadline for submitting applications). You can also print out your pre-registration application **receipts**.

REQUESTS DONE

Master requests year:

Order	Degree	Pre-enrolment phase	Request state	Claim/ Appeal	Certificates	Pref. ?
1	Master's Degree in	Phase #1	Results not published yet		<a href="#">Request Certific.</a>	⬆ ⬇
2	Master's Degree in	Phase #1	Results not published yet		<a href="#">Request Certific.</a>	⬆ ⬇
3	Master's Degree in	Phase #1	Results not published yet		<a href="#">Request Certific.</a>	⬆ ⬇

Attach all required **documentation (preferably in PDF format)**.

DOCUMENTATION TO PROVIDE

Through the next link you can access to a page where you can check the documents the applicant must provide and add new files automatically containing that documentation.

[Documents](#)

Read carefully all the **general and specific documentation** you must provide for the selected master's degree.

This is where you must submit the **general documentation**. Choose the type of document, add a description text, choose the file to upload (**preferably PDF**) and click on the "**Upload Document**" button. It is important that you correctly select the description of the document you are going to upload. Once the documentation has been submitted, **you cannot delete it**.

This is where you must upload, if applicable, the **specific documentation**. It is important that you correctly select the description of the document you are going to upload. Once the documentation has been submitted, **you cannot delete it**.

### Pre-enrolment

#### The applicant must provide these documents

- › Identifying document copy (DNI, ID card, ...)
  - › Degree copy (except UPV graduate students)
  - › Student's record copy (except UPV graduate students)
  - › Certificate of the number of pending credits to pass in the access studies (with express indication of the credits corresponding to the TFG) and that you are registered for everything pending to finish (except, where appropriate, for the TFG). Not necessary for completed studies or for studies completed at the UPV.
  - › Curriculum Vitae (according to the european model available [here](#))
  - › You must provide a certificate, issued by your home university or the competent authority, stating that your degree entitles you to enrol on the course you are applying for (only for students with unrecognised foreign qualifications or without equivalence certificate issued by the Spanish Ministry responsible for universities.)
  - › Proof of partial tuition if you have enabled
  - › Copy of the foreign degree homologation credential or equivalence certificate issued by the Spanish Ministry responsible for education.
  - › Specific Documentation Master's Degree in : Level C1 -or equivalent- in Spanish language supporting documentation (only students whose native language is not Spanish) (<http://www.upv.es/titulaciones/MUCD/info/1157253normalc.html>)
  - › Specific Documentation Master's Degree in : Motivation letter ([http://www.upv.es/titulaciones/MUCD/menu\\_1014183c.html](http://www.upv.es/titulaciones/MUCD/menu_1014183c.html))
- Ⓢ At any time, the university may require the student to submit on paper the original documentation for verification purposes with the obligation to provide it. The lack of veracity of the information or the falsification of the documentation submitted will entail the invalidity of all administrative acts issued on the basis of such information or documentation, without prejudice to the criminal or administrative liability that may arise from such circumstance.

#### Add new documents

Ⓢ NOTE: You should take into account that you will not be able to delete uploaded files afterwards.

Document type

Description

File

#### Add new specific document

Ⓢ NOTE: You should take into account that you will not be able to delete uploaded files afterwards.

Document type

Description

File

Once you have chosen your master's degrees, you can change your order of preference here (while the application period is still open).

**Remember** that admission to a higher-preference Master's degree results in the cancellation of applications for all other lower-preference Master's degrees.

#### REQUESTS DONE

Master requests year

Order	Degree	Pre-enrolment phase	Request state	Claim/ Appeal	Certificates	Pref. ?
1	Master's Degree in	Phase #1	Results not published yet		<a href="#">Request Certific.</a>	↑ ↓
2	Master's Degree in	Phase #1	Results not published yet		<a href="#">Request Certific.</a>	↑ ↓
3	Master's Degree in	Phase #1	Results not published yet		<a href="#">Request Certific.</a>	↑ ↓

#### DOCUMENTATION TO PROVIDE

Through the next link you can access to a page where you can check the documents the applicant must provide and add new files automatically containing that documentation.

[Documents](#)

When you have finished your pre-enrolment application process, you can **quit** by clicking this button.

<<<< Return to Step 1 [Exit](#)

After pre-registration, you can download your **application form receipt**.

The **deadline for the consideration of academic conditions** is the date indicated in each phase in the [Academic Calendar](#) of the course. In other words, in order to assess your application for admission, **only the merits accredited up to the indicated date will be taken into account.**

## ACCESS REQUEST CERTIFICATE

### MASTER OFFICIAL STUDIES

The date [redacted] the student [redacted] has requested the acceptance to attend Master's Degree in [redacted] at the Universitat Politècnica de València during the academic year [redacted].

#### Applicant details

Name	[redacted]
Id card no.	[redacted]
Date of Birth	[redacted]
Sex	[redacted]
Nacionality	[redacted]
Telephone no.	[redacted]
Mobile no.	[redacted]
E-mail	[redacted]
Registration type	Solicita matrícula completa

#### Academic degrees provided by the applicant

We are at your disposal in case you need any clarification at:

Universitat Politècnica de València - Servicio de Alumnado - Master Unity  
Camino de Vera, s/n - 46022 VALENCIA - Telf.: 963879401

Web: <http://www.upv.es/po>  
Poli[consulta]: <http://www.upv.es/policonsulta/i/SA>

Date of consideration of academic conditions: [redacted] In the assessment of the application for admission, only those merits accredited until the aforementioned date shall be taken into account.

For the purposes of complying with the provisions of Organic Law 3/2018, of 5 December, on "Protection of Personal Data and guarantee of digital rights": The data you provide will be processed by the UNIVERSITAT POLITÈCNICA DE VALÈNCIA in its capacity as Data Controller for the purpose of managing your request. You may exercise your rights of access, rectification, deletion, limitation or, where appropriate, opposition. To this end, you should write to our Delegation of Data Protection at the e-mail address [dpd@upv.es](mailto:dpd@upv.es). Likewise, if you consider that your right to the protection of personal data has been violated, you may lodge a complaint with the Spanish Data Protection Agency ([www.aepd.es](http://www.aepd.es)). More information on the processing of your data is available at Register of Processing Activities: Delegation of Data Protection: UPV (<https://www.upv.es/entidades/DPD/info/1093763normalc.html>)

The person submitting this pre-registration declares under their responsibility by art. 69 of Law 39/2015, of 1 October, on the Common Administrative Procedure of Public Administrations, the following terms:

- That they meet the requirements established in the current regulations on access and admission to Master's Degree studies.
- That the documentation attached to the application for accreditation is accurate and a true reflection of the original in their possession.
- That the University may at any time request the presentation of the original documentation for verification purposes, with the obligation to provide it.
- That they are aware that the lack of truthfulness of the information or falsification of the documentation submitted will lead to the invalidity of all administrative acts issued based on said information or documentation without prejudice to any criminal or administrative liability that may arise from this circumstance.

Remember that there are **different phases** in the application process for admission to the master's degrees:

**PHASE 0.** The pre-enrolment period in advance of the ordinary period (Phases 1 or 2, at the choice of each master's degree) is aimed exclusively at foreign graduates **without European nationality and legal residence** in any of the states of the European Union so that they have sufficient time in advance to apply for study visas, grants or permits. This early enrolment period is only available for some university master's degrees. It does not apply to qualifying master's degrees.

- [WHEN PHASE 0 OPENS.](#)

**PHASE 1.** This phase is optional for master's degree courses that apply for it.

- [Phase 1 information.](#)

**PHASE 2.** This phase opens the pre-enrolment period for all master's degree courses that have not applied for phase 1 and for master's degree courses that have vacancies after the admission results of phase 1.


- [Phase 2 information.](#)

**PHASE 3.** This phase opens the pre-enrolment period only for master's degree courses with vacant places.

- [Phase 3 information.](#)


[Further information](#)

NEW APPLICATION (Step 2 / 2)

Year when you wish to attend the degrees: Year:  

Degree:

Priority order:

Speciality Preference:   

The UPV Progress and Permanence regulations require an annual enrolment of more than 60 credits, or, failing that, all the credits remaining in order to finish the degree, when they are less than 40. However, the Academic Committee of the Master's Degree may authorise partial enrolment for a number equal to or less than 40 credits in exceptional cases, when requested by the student. If partial enrolment is authorised, the individual must enrol for a minimum number of 18 credits, except when less credits remain in order to finish the degree, in which case the student must enrol for all the remaining credits.

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REQUESTS DONE

Master requests year

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2	Master's Degree in	Phase #1	Results not published yet		<a href="#">Request Certific.</a>  	
3	Master's Degree in	Phase #1	Results not published yet		<a href="#">Request Certific.</a>  	

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UNIVERSITAT  
POLITÈCNICA  
DE VALÈNCIA

[www.upv.es](http://www.upv.es)