

Programme

Venue: Polytechnic Institute of Beja Campus, Street (rua) Pedro Soares

21st October, Monday – Welcome Session

Place: to be defined

14h – Arrival and registration of participants

14h30 – 18h - Welcome meeting (plenary session with all the participants)
Introductory presentations of the participant Institutions

22nd October, Tuesday – Training & Teaching Activities / Cultural Activities

9h30 – 12h30 - **Training & Teaching Activities** – specific programmes per School and Administrative Services

12h30 – Lunch

14h – 15h30 - **Training & Teaching Activities** – specific programmes per School and Administrative Services

16h – 18h30 Cultural programme: Beja City Walking Tour (with all the participants)

23rd October, Wednesday – Training & Teaching Activities / Cultural Activities

9h30 – 12h30 - **Training & Teaching Activities** – specific programmes per School and Administrative Services

12h30 – Lunch

14h -15h30 - Workshop on Portuguese Language and Culture (with all the participants)

16h – 18h30 – Cultural Activity (with all the participants)

24th October, Thursday - Training & Teaching Activities / Erasmus projects and social programme

9h30 – 12h30 - **Training & Teaching Activities** – Closing Conference of the Erasmus Strategic Partnership
BIOERA+ Bioeconomy Teaching Based on Agile Methodologies (with all the participants)

12h30 – Lunch

14h –15h Informative Session with the Portuguese Erasmus+ National Agency (with all the participants)

15h30 – 16h30 – Erasmus meeting with the International Credit Mobility programme participants

20h – Social Programme (with all the participants)

25th October, Friday: Conclusions and Certificates

Specific meetings can be arranged, according to participant's interests

IMPORTANT INFORMATION

- Administrative and academic staff from partner higher education institutions are very welcome to join the IPBeja Erasmus Week, 21– 25 October 2024. The programme focuses both training and teaching activities;
- Administrative and technical staff applicants should choose in advance, which IPBeja service/area they would like to visit, attend training activities and contact with local colleagues. The possibilities are: 1) Financial and Human Resources Services; 2) Student Services; 3) Library; 4) ICT Support Services; 5) Image and Communication Services; 6) Exchange and International Cooperation
- Academic staff should select in which IPBeja School they would like to carry out the teaching or training mission, accordingly to the following: Agriculture, Education, Health and Technology and Management;
- Participation includes the free attendance of all the activities mentioned in the programme, including the social programme. Participants are expected to cover their travel, accommodation, and personal expenses;
- For the organization of this Erasmus Week, a minimum number of 8 participants is required. We will be able to accommodate a maximum number of 30 participants. Accepted applicants will receive an acceptance letter. Priority will be given to staff coming from partner institutions;
- Applicants are advised to NOT assume any booking or financial duties before receiving the acceptance letter.

APPLICATION FORM: <https://forms.gle/9rzeYsMg2d3dYBJa8> / **APPLICATION DEADLINE:** September 21st September

Send the Mobility Agreement for Teaching or Training to gri@ipbeja.pt

For more Information contact us: gri@ipbeja.pt / www.ipbeja.pt.

IPBeja Erasmus Week 21-25 October 2024
PROGRAMME (preliminary)

	MONDAY 21	TUESDAY 22	WEDNESDAY 23	THURSDAY 24	FRIDAY 25
9h30 – 12h30	Arrival of participants to Beja	SPECIFIC PROGRAMMES PER SCHOOL AND SERVICES Teaching and Training Activities	SPECIFIC PROGRAMMES PER SCHOOL AND SERVICES Teaching and Training Activities	PLENARY AND SPECIFIC Closing Conference of the Erasmus Strategic Partnership Project <i>BIOERA+ Bioeconomy Teaching Based on Agile Methodologies</i>	PLENARY AND SPECIFIC Conclusions and certificates Specific meetings can be arranged, according to participants interests
13h – 14h		LUNCH	LUNCH	LUNCH	
14h – 15h30	PLENARY SESSION Welcome Session	SPECIFIC PROGRAMMES PER SCHOOL AND SERVICES Teaching and Training Activities	PLENARY Workshop on portuguese Language and Culture	PLENARY: Informative Session with the Portuguese Erasmus National Agency SPECIFIC: meeting with Erasmus ICM participants	Farewell
16h – 18h30		PLENARY Beja city guided tour	PLENARY Cultural activity		
20h				PLENARY Social programme	

• **The programme comprises:**

- Plenary sessions/programme: open to all participants; specific sessions/programme: organised by teaching and professional areas
- Specific programme for teachers and academic staff, organised by the host School (teaching and training missions)
- Specific programme for administrative and technical staff, organised by the host Service (training missions)
- The plenary programme, social and cultural activities are organised by the international office and all participants are invited to join
- Specific programmes are organised by the host School and Host Services, according to participants main teaching and professional area. The group will be split and several specific programmes are taking place at the same time.

APPLICATION FORM: <https://forms.gle/3bSBKWyenc17Qugc9/> / **APPLICATION DEADLINE:** 21 September
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