

## **Article 4. Academic Committee.**

**1.** The Responsible Structures for each degree program shall create Title Academic Committees with the following competences:

- a) Academic management of the degree program and teaching coordination.
- b) Proposal of admission conditions and credit recognition to the committees established for this purpose by the Universitat Politècnica de València.
- c) Resolution of requests for exemption from student progression requirements.
- d) Approval of enrollment plans for students when required.
- e) Definition of annual quality objectives for the degree program.
- f) Approval of the proposed Title Management Report for subsequent approval by the highest governing body of the Responsible Structure for the degree program.
- g) Design of the Title Improvement Plan.
- h) Verification of compliance with program contracts.
- i) Review of course guides with abnormal performance and adoption of relevant measures.
- j) Any other functions assigned by the highest collegiate body of the Responsible Structure for the degree program or by the Permanence and Curriculum Evaluation Committee.

Each Responsible Structure for the degree program may create a Title Academic Committee for each of the programs it is responsible for or a Title Academic Committee that manages several of these programs.

**2.** The composition of the Title Academic Committees shall be as follows:

- a) The Director or Dean of the Responsible Structure for the degree program, who shall serve as the chairperson.
- b) A teaching and research staff member holding the position of Vice Director, Vice Dean responsible for academic matters, or Secretary of the Responsible Structure for the degree program, who shall serve as the secretary.
- c) The Academic Director of the Title.
- d) Four professors who preferably teach in the program, from different departments involved in the program's teaching, and who have a positively evaluated teaching load. When the number of departments involved in teaching the program exceeds four, or when the Title Academic Committee manages several programs, the number of faculty members may be expanded to a maximum of six.
- e) Two students.
- f) The Head of Administrative Services of the Responsible Structure for the degree program.
- g) The Academic Management Technician. When the Title Academic Committee manages several programs, the individuals holding the Academic Director positions and one student from each program shall be part of the committee.

- 3.** In case of vacancy, absence, or illness, the Director or Dean of the Responsible Structure for the degree program may be replaced in the chairperson role by the person holding the Academic Director position, or by the person serving as the secretary, in which case the person holding the Academic Director position shall perform the secretarial functions.
- 4.** When the Title Academic Committee manages a program taught by a Joint Institute, or in collaboration with other universities or institutions, teaching staff from these institutions who teach in the program and are considered necessary for the proper performance of the committee's functions may attend as guests.
- 5.** Non-ex officio members of the Title Academic Committee shall be appointed or ratified, before the start of each academic year, by the highest collegiate body of the Responsible Structure for the degree program, upon the proposal of the Director or Dean. The renewal of student representatives shall take place at the end of the student representative election process.
- 6.** The Title Academic Committee shall be validly constituted with the presence of the chairperson, secretary, and at least half of its members.
- 7.** Decisions of this committee shall be made by an absolute majority of the members present.
- 8.** The Responsible Structure for the degree program, to the best of its abilities, shall provide the Title Academic Committees with the technical and administrative resources they need to fulfill their functions.
- 9.** Decisions, recommendations, or provisions issued by the Title Academic Committee within their competence shall be ratified by the highest collegiate body of the Responsible Structure for the degree program.
- 10.** Once the Verification Report for a newly implemented program has been approved by the Social Council, a provisional Title Academic Committee shall be appointed. Non-ex officio members of the teaching and research staff must meet the conditions established in section 2 of this article. The two student representatives shall belong to the Center Delegation or the Central Delegation, in the case where the Responsible Structure for the degree program is a Department or an Institute. This Title Academic Committee shall be valid from the moment of appointment until the start of the academic year in which the program is implemented, or until a definitive "not favorable" resolution is received from the Council of Universities, if applicable, or until the Universitat Politècnica de València withdraws the verification of the program. In any case, the provisional appointment, which shall not exceed twelve months, shall entail the corresponding recognition of management activity for teaching and research staff as stipulated in the regulations of the Universitat Politècnica de València.