

Information for the use
of sports facilities

Section 7: Penalties

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Penalties which can be imposed fall into two categories, automatic and manual penalties.

1. **Automatic penalties** are given by the Servei d'Esports' computer system when the use of a court is not validated.

Every night the management programme gives out automatic penalties.

2. **Manual penalties** are given by Servei d'Esports' staff after having reviewed an incident.

When a user receives a penalty he/she has 2 working days to respond.

More than one penalty can be accrued.

1.-Types of penalties

1. **Not using a court or not validating its use**

Incurred if:

- a) A user has reserved a facility but does not use it or validate its use.

Users who have paid for a facility shall receive no penalty.

Penalty:

1.-If a user is found to be responsible for that stated above, they shall be penalised for 15 natural days, during which time they shall be unable to reserve another facility of the same sport for which they were penalised.

Furthermore, the user shall lose all reservations they have made for the same sport over the following 15 natural days (except for those which have been already paid).

2.-If the user commits another offence, they shall be penalised by not being able to reserve any sports facility for a further 20 natural days, and lose all of their reservations, regardless of the sport, except for those which have already been paid.

2. **Insulting or disrespecting Servei d'Esports' staff**

Incurred if:

Someone insults, assaults, or disrespects Servei d'Esports' staff, or ignores their instructions.

Penalty:

This is given based on the assessment of the incident by Servei d'Esports' staff.

The penalty may be: a ban from sports facilities, the loss of reservations, and/or a ban from competitions and activities.

If Servei d'Esports deem it necessary, they may pass the incident onto the Sports Disciplinary Committee who shall see to its resolution.

3. **Disregarding regulations or attempting to dodge regulations.**

Incurred when:

- a. Someone commits to play with sports members but plays with non-sports members.
- b. A court is used without the presence of the person who made the reservation, or the delegated person in charge of the reservation.
- c. A member gives his/her membership card to another person so that they can use facilities.
- d. The use of a court is validated by someone other than the person who made the reservation.
- e. The use of a court is validated but not actually used.
- f. Courts are reserved fraudulently.
- g. An automatic system is used to reserve courts.
- h. A facility which does not require a fee has not been used.
- i. Someone enters a facility for individual use without validating.

Penalty:

If a user is found to be responsible for that stated above, they shall be penalised for 15 natural days, during which time they shall be unable to reserve, nor play, nor access facilities for individual use, and lose all of their other reservations.

4. **Playing under conditions different from those reserved**

Incurred when:

- a. It is found that a court is being used which has not been paid for when it should have been.

In this case the user shall be informed that they must pay a fee for using the court.

Penalty:

If a user is found to be responsible for that stated above, they shall be penalised by not being allowed to reserve, nor play, nor access facilities for individual use. They will also lose all reservations except those which have been

paid, and will not be allowed to make another reservation until they have paid for the court.

The user must pay via the intranet, or in person at the pavilion, trinquet building, or main building.

PLEASE NOTE:

If someone uses a court without paying when they should have paid, they shall receive two penalties: **“Disregarding regulations or attempting to dodge regulations.”** and **“Playing under conditions different from those reserved”**.

The person shall be penalised by not being able to reserve, nor play, nor access facilities for individual use, and lose all of their reservations (except those already paid). Paying a fee for a court does not cancel the penalty for “Disregarding regulations or attempting to dodge regulations” which shall be applied for a period of 15 days.

5. **Misuse of facilities**

Incurred when:

- a. Users do not wear appropriate footwear, as stated in the instructions for using each facility.
- b. Users do not use facilities correctly, thus putting other users in danger.
- c. Facilities or sports equipment are damaged.
- d. Sports equipment is used without permission.
- e. Loaned locker keys are not returned within two hours and a half.

Penalty:

If a user is found to be responsible for that stated above, they shall be penalised for 15 natural days, during which time they shall be unable to reserve, nor play, nor access facilities for individual use, and lose all of their other reservations.

6. **Not returning equipment**

Incurred when:

- a. Any loaned equipment is not returned.

Penalty:

If a user is found to be responsible for that stated above, they shall be penalised by not being allowed to play, nor reserve, nor access facilities for individual use, and lose all of their other reservations.

The penalty shall be applied until the equipment is returned, or its cost of its replacement is paid.