

Information for the use
of sports facilities

Section 5: General conditions for the use of sports facilities

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Created by: Servei d'Esports (Sports Department)

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1.-General Information

1. The use of a facility is limited to the time and area reserved.
2. Facilities which are unoccupied may be used as long as a reservation has been made and users comply with its terms of use.
3. The improper use of facilities carries a corresponding penalty, as detailed in the section on penalties.
4. The person who makes a reservation must be present at the facility throughout the time of the reservation.

If that person cannot be present, he/she may appoint an authorised individual on the intranet who shall become the person responsible for the correct use of the facility. An authorised person may be appointed within the first 15 minutes of the reservation.

The authorised person must have the same status as the original person who made the reservation (sports member or member of the university community).

5. In order to use the team sports facilities, all users must identify themselves to Servei d'Esports' staff by leaving their UPV student card, DNI, or passport as a deposit. The document which acts as a deposit can only be returned to the person to whom it belongs.

There is an exception for paid courts where only the person who made the reservation must leave their identification document as a deposit for borrowing equipment and using the changing rooms.

6. If a sports member reserves a court to play with other sports members and then decides to play with non-sports members, he/she has the option to pay the corresponding fee on the intranet or in person using a bank card.
7. If a sports member reserves a court to play with another sports member and is later found to be playing with a non-member, they will be informed that they must pay the corresponding fee.

If they do not pay, they shall be penalised in accordance with Section 7 "Penalties".

8. All minors must always be accompanied by a parent or guardian.
9. To validate the use of sports facilities it is mandatory that **the person who made the reservation** enter their UPV student card number, DNI number, or passport number into the touchscreens found in the Servei d'Esports' reception area **for the period 30 minutes before reservation time begins and up to 30 minutes after the reservation time ends.**

Courts which are paid for are automatically validated.

10. The court is correctly validated as long as it has been used.

11. Not validating the use of reserved facilities carries a penalty unless it has been paid for, in which case validation is automatic.
12. If the touchscreens are damaged or out of service, the person who made the reservation must present his/her accreditation document to staff so that their use of the facility can be validated.
13. When entering rooms where programmed activities are taking place such as Aula Salud, Escuelas Deportivas (Sports Schools), or En Forma (In Shape), it is mandatory that you type your UPV student card number, DNI number, or passport number into the rooms' touchscreens before beginning the activity.

For sessions with the Escuelas Deportivas you can sign in at the entrance Hall of the building where the activity takes place.

14. To access facilities for individual use, you must validate access on the touchscreens in the entrance Hall where the facility is located.
15. Access vouchers are automatically validated when purchased.

It is important that you always carry your voucher on your person as it constitutes proof of access.

16. **Facilities** for individual use can be freely accessed by sports members but are limited to the capacity of each one.
17. To access facilities for individual use, the user must be identified by Servei d'Esports' staff before accessing the facility and validate their use on the touchscreens.

If you pay for a voucher to access facilities for individual use, validation is automatic.

18. Servei d'Esports **is not liable** for the loss or theft of possessions or equipment left in any facility.
19. There is a **first-aid kit** which can only be used for injuries which happen at the centre.
20. **Clothing:** It is mandatory that users wear suitable clothing and footwear for the sport being played.

21. The following is not permitted:

- a. Accessing facilities on bikes or rollerblades (except the velodrome).
- b. People whose behaviour negatively affects the normal operation of sports activities.
- c. Bags or backpacks in sports areas.
- d. Animals in the facilities, except for guide dogs.
- e. Being shirtless.

- f. Being barefooted.
- g. During competitions it is forbidden for people other than referees, authorised technical staff, or players to enter or remain in sports areas.
- h. In any case they must accept instructions indicated by centre staff.

22. In the sports facilities the following are expressly forbidden:

- a. Smoking.
- b. Drinking alcohol and eating.
- c. The use of bottles other than plastic bottles for water.
- d. Undertaking in activities other than those specified for the facilities, unless expressly authorised by Servei d'Esports staff.
- e. Handling equipment specifically used in certain facilities without authorisation from staff.
- f. The professional use of facilities without paying the corresponding fee for associations (classes, training, tournaments, events, etc.).

2.-Use of the changing rooms

1. The changing rooms are freely accessible for individual or communal use.
2. The changing rooms may be used a maximum of **30 minutes** before the building closes and must be empty at least 10 minutes before closing time.
3. The user must be identified by centre staff before accessing the changing rooms, using their UPV student card, DNI, driving licence, or passport. The accreditation document must be valid, photocopies cannot be accepted.

Outside users must be accompanied by the person who made the reservation and show their reservation voucher to Servei d'Esports' staff or security staff at the weekend. They may use the changing rooms with other players.
4. For a team to use the changing rooms in the Sports Hall, the person who made the reservation must leave an identification document as a deposit and shall be responsible for the correct use of the changing rooms.
5. The identification document left as a deposit shall only be returned to its owner.
6. Getting changed outside the changing rooms is forbidden.
7. Current health regulations are applied to all changing rooms and sports areas.
8. Taking glass containers into the changing rooms is strictly forbidden.
9. For hygiene reasons it is recommended that users wear sandals or slippers.
10. Servei d'Esports is not be liable for the loss or theft of any items left in the changing rooms.

11. Mud, sand, grass, and synthetic grass must be removed before entering Servei d'Esports' buildings.

3.-Loaning and using lockers

1. Lockers are loaned exclusively for the time of sports activity and for a maximum period of **2 and a half hours**.
2. **For teams**, as long as they have a reservation or competition organised by Servei d'Esports in the Hall they can be loaned lockers or a security cage storage locker based on the needs and availability of Servei d'Esports.
3. Lockers are loaned to users as long as they use a facility or take part in an activity organised by Servei d'Esports.
4. To use lockers, users must leave their valid UPV student card, DNI, driving licence, or passport.

The document will act as a deposit until they return the locker key.

5. **The document** left as a deposit shall only be returned to its owner.
6. **Not returning** the key carries a penalty which is detailed in the section on penalties.

4.-Loaning sports equipment for competitions and reservations

1. To loan sports equipment you must leave a UPV student card, DNI, driving licence, or passport as a deposit.
2. The person who leaves the document as a deposit is responsible for the equipment until it is returned.
If the loaned equipment is lost, the user must replace said equipment, if not they will receive a penalty as detailed in the section on penalties.
3. The document left as a deposit shall only be returned to its owner.

LOANS FOR COMPETITIONS

Servei d'Esports loans balls, shuttlecocks, and bibs for the competitions it organises or authorises, as indicated by the rules of each competition.

Loans can be given 15 minutes before a match begins, practising next to the competition area or outside is forbidden.

LOANS FOR RESERVATIONS

Only balls and bibs can be loaned.

LOANS FOR UPV TEAMS, AUTHORISED PLAYERS, AND PLAYERS IN HIGH-LEVEL PROGRAMMES.

1. UPV teams, authorised players and players in high-level programmes can be loaned necessary sports equipment by Servei d'Esports when requested in advance.
2. The person who is loaned sports equipment is responsible for its safe return.

5.-Loaning sports equipment to associations

Servei d'Esports does not loan sports equipment to associations who reserve sports facilities.

If reservations are for official sports competitions they may be provided with scoreboards, benches, tables, and umpires chairs.

These items are not part of the sports facility and therefore must be expressly requested.

To loan **restricted use equipment** users must follow the procedure established and included in the list of services by sending a request on the Gregal system available at

<http://www.upv.es/entidades/AD/info/802377normalc.html>