



INTERNATIONAL EXCHANGE PROGRAMMES CHECKLIST

[Link a versión en español](#)

APPLY

Nomination (Until 30 Apr or 30 Sept)
Application (Until 15 May or 15 Oct)

My nomination has been sent from my Uni to UPV

Request ID and PIN on AIRE

Application confirmed, paperwork uploaded

Need more info? See:

-  [AIRE](#)
-  [UPV InfoSheet](#)
-  [Contact OPII](#)
-  [Academic Info](#)
-  [International Offices Contact Data](#)
-  [Language requirements](#)

Status of your application on AIRE:

- Draft
- Application confirmed
- Application under review
- Accepted by host School/Faculty



PREPARING MY STAY

Good preparation is the key of success ;)

Do I need a VISA? (*Only Non EU/EFTA nationals*)

Get proper Healthcare Insurance

Contact my Mentor student and/or ESN

Look for Accommodation

Improve my Spanish Language level

Before 15Jul./15Dec.: Upload to AIRE my IDCard/
Passport+Insurance
(*only on "pending enrol. docs" status*)

Take my level test and apply for regular spanish
courses (optional)

Follow the instructions on course selection and
GROUP selection

Need more info? See:

-  [Academic Calendar](#)
-  [Immigration Support Services](#)
-  [UPV Services/Facilities](#)
-  [Accommodation Info UPV](#)
-  [Pre-Semester Intensive Language Courses](#)
-  [ESN](#)
-  [Pre-arrival Instructions](#)

Status of your application on
AIRE:

- Accepted by school/faculty
- Pending enrolment documents



UPON ARRIVAL

Welcome to UPV!!

Attend UPV welcome meetings / Info sessions

Follow-up on course registration and GROUP selection

Set my password for "alumno" domain in UPV intranet

Update my Address contact data in Spain on AIRE

Find out about MiUPV App, Poliforma't and Teams

Classes start!

STATUS OF your ACADEMIC DATA (Subjects) ON AIRE
(after selecting a group for each one)

PENDING - ACCEPTED - ADMITTED - REJECTED

Status of your application on AIRE:

- Pending enrol. docs
- UPV Account created
- Course registration completed

WHILE IN UPV

Now as UPV student...

Attend all my classes (attendance is mandatory!)

Find my UPV Student Card on MiUPV App

Assess my Mentor student on AIRE

Follow the latest UPV news on *En un click* newsletter and on @instaupv

Be part of UPV Community. Learn. Enjoy.

BEFORE LEAVING

Inform my UPV International Office about the exact date of departure and get my Certificate of Arrival&Departure

After exam periods, download from AIRE my Transcript of Records and Send it to my Home University

Status of your application on AIRE:

UPV ACCOUNT CREATED - COURSE REGISTRATION COMPLETED - MOBILITY COMPLETED

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