

## **MASTER PLANTHEALTH: FORMAL ASPECTS FOR THE SUBMISSION OF THE FINAL MASTER'S THESIS**

### **Contents of the first compulsory sheets of the Master Thesis**

#### *1. First page: Cover page*

The cover shall be the first page of the dissertation. It shall include:

- The official designation of the university: Universitat Politècnica de València and the UPV logo
- The name of the department: Department of Agro-forestry Ecosystems
- The name of the degree: Master's Degree in Plant Health in Sustainable Cropping Systems
- The title of the Master Thesis
- The academic year
- The name of the author
- The name of the tutor or co-tutor(s), as the case may be.
- Place and date of delivery

This information may be provided in English as it is the same language chosen for the rest of the Master Thesis.

#### *2. Second and third page. Summary*

Two abstract must be included: the first one in Spanish, and the second one in English. The summary must contain, at least, the following information:

- The title of the Master Thesis
- An abstract that summarises the content of the work carried out, including the starting point, the approach and results obtained. Its length must be around 50 to 500 words
- Keywords (in English and Spanish)
- Author of the Master Thesis (Student: Mr./Ms.)
- Place and date
- Academic Tutor Mr/Ms/Prof.)
- Co-tutor (if any) (Mr./Ms./Prof.)

### *3. Fourth page: Acknowledgement*

Optionally, the dedication or mention of people, institutions or collaborating entities shall be included in this section.

### *4. Fifth and following pages: Table of Contents*

The table of contents shall detail the parts of the document and the points included, with reference to the starting page. Optionally, tables and figures indices may be included

## **General aspects of the Master Thesis**

### *1. Formatting and length of the Master Thesis*

While the format of the Master Thesis is optional, a structure similar to that of a scientific publication is recommended, arranged in the sections, i.e.: Introduction, Research Methodology, Results and findings, Discussion, Conclusion and Bibliography

The main body of the Master Thesis, including text, figures and tables, shall have a maximum length of 40 pages. Other additional documentation, which due to its extension may not be appropriate to be included in the main text, may be added at the end of the main document as Annexes or Supplementary Appendices

### *2. Style and writing suggestions*

The text, font, titles, subtitles, line spacing, indentations, etc. in the text shall be optional, while the same format must be kept throughout the document. In general, standard fonts are recommended, with 11 and 12 point fonts, with single or up to 1.5 spacing and margins between 2.5 and 3. The font size may vary in the case of captions and table titles

### *3. Tables and Figures*

All tables and figures shall be included in the text. The pictures contained in the paper should be deemed as figures and numbered as such. The tables must contain a self-explanatory heading and the figures shall include the corresponding self-explanatory caption. Both the tables and the figures shall be referred to in the text before their depiction in the document and shall be numbered in an independent and correlative manner to their appearance in the text.

### *4. Scientific names*

All scientific names of animals, plants or micro-organisms must be written in italics. They must not be abbreviated the first time they appear in the text, and the author of the species must be identified too. Only the initial of the name of the genus shall be written

in successive citations, followed by the name of the species. For example, *Bemisia tabaci* (Gennadius) the first time it appears; *B. tabaci* in successive mentions. The scientific names included in the title of the **Master Thesis** should be followed by the taxonomic position of the species, generally the order and family to which it belongs. In this case, the name of the author of the species shall not be included in the title. For example, "Population dynamics of the whitefly *Bemisia tabaci* (Hemiptera, Aleyrodidae) in tomato plants".

### 5. Quotes and bibliographic references

References to information or documentation published or communicated by other authors should be cited in the text as follows:

- When the reference is by a single author, only the last name of the same and the year of the publication shall be included. For example: (Martínez, 2001)
- When the reference is by two authors, only the last name of each of them and the year of the publication shall be included. For example: (Martínez and López, 2001)
- When the reference is by more than two authors, only the surname of the first author followed by the terminology that abbreviates "and others" in Latin (*et al.*) and the year of publication shall be included. For example, (Martínez et al., 2001) or (Martínez *et al.*, 2001).
- When the text refers to two publications by the same author or authors and the same year of publication, a letter next to the year of publication shall be added. For example: (Martínez *et al.*, 2001a), (Martínez *et al.*, 2001b).
- When the citation refers to a website, the author or entity that edits the information shall be included in upper case. For example: (CENTRAL QUEENSLAND UNIVERSITY, 2007).

All citations in the text should be listed at the end of the Dissertation in the Bibliography or References section. The Bibliography section shall include all the authors and surnames with which the document, article or book has been edited.

The list of references shall be arranged alphabetically, bearing in mind that the references of the same author(s) should be ordered chronologically. The correct way to write the reference shall be:

a) In the case of journals: the author in upper case, year of publication (either in brackets or not), title of the article, name of the journal (in italics, bold or differentiated font), number of the volume and the number of the first and last pages of the article. The names of the journals can also be abbreviated, as long as the internationally accepted abbreviation is used. The authors' names shall be separated by a semicolon, including the last two names, where "and" or "&" can also be used. For example:

- BINGHAM, F.T. (1999). Chemical soil tests for available phosphorus. *Soil Science*, 94: 87-95.
- MARTÍNEZ, J., 2001. El Análisis de suelos. *Anales de Agronomía*, 25: 201-218.

- TABATABAI, M.; BERMNER, JM (1996). Use of p-nitriphenyl phosphate for assay of soil phosphatase activity. *Soil Biol. Biochem.*, 18: 503-510.
- TABATABAI, M. and BERMNER, J.M., 1996. Use of p-nitriphenyl phosphate for assay of soil phosphatase activity. *Soil Biol. Biochem.*, 18: 503-510.
- TABATABAI, M. & BERMNER, J.M., 1996. Use of p-nitriphenyl phosphate for assay of soil phosphatase activity. *Soil Biol. Biochem.*, 18: 503-510.

b) In the case of books: the author or authors names, year of publication, book title (in italics, bold or differentiated font), publisher, place of publication and, optionally, total pages of the book. In case of several editions, the one used shall be indicated. For example:

- URBANO TERRON, P. (1992). *Tratado de Fitotecnia General*. Editorial Mundi-Prensa. Madrid. 836 pp.
- LOTTI, G.; GALOPPINI, C., 2001. *Análisis químico agrario*. Ed. Alhambra. Barcelona. 440 pp.

In the case of quoting a chapter of a book with several authors, the order shall be the following: author or authors, year of publication, title of the chapter, indicating that this chapter is "in:" title of the book in italics, publisher, place of publication and number of the first and last pages of the referred chapter. In case of several editions, the one used shall be indicated. For example:

- MARTÍNEZ, J. 2001. Virosis en pomelos, en: *Citricultura*, 3ª Ed. Mundi-Prensa. Madrid, 175-193.

c) In the case of papers, theses and websites: the aforementioned criteria shall also apply for citing Final Degree or Master's Dissertations and Doctoral Theses. In the case of websites, the URL or link and the date of the last consultation shall be included. For example:

- EPPO (2017). *Eppo Global Database*. European and Mediterranean Plant Protection Organization. <https://www.eppo.int/> (Accessed on 3<sup>rd</sup> July 2017)

## 6. Nomenclature and abbreviations

The nomenclatures of each discipline must follow standards specific to the subject in question. In the case of the units and measures used, it shall be necessary to stick to the International System of Units. Abbreviations shall follow the rules established by the Oxford English Dictionary for English.

When own symbols or abbreviations are used, they should be clarified in a table or list, after the table of contents and before the beginning the **Master Thesis**. For example:

- LD50 = lethal dose at 50 percent
- ND: Not detectable
- MASL: meters above sea level.