



UNIVERSITAT  
POLITÈCNICA  
DE VALÈNCIA

VICERECTORADO DE INVESTIGACIÓN,  
INNOVACIÓN Y TRANSFERENCIA

**RESOLUTION OF THE VICE-RECTORATE FOR RESEARCH,  
INNOVATION AND TRANSFER CONCERNING THE ANNOUNCEMENT  
OF THE 2016 CALL FOR PRE-DOCTORAL FELLOWSHIP CONTRACTS  
UNDER THE INTERNATIONAL DOCTORAL PROGRAM "LA CAIXA" -  
SEVERO OCHOA OF THE INSTITUTE OF CHEMICAL TECHNOLOGY  
(ITQ) FUNDED BY "LA CAIXA" FOUNDATION UNDER AGREEMENT  
WITH UNIVERSITAT POLITÈCNICA DE VALÈNCIA.**

In accordance with the powers conferred to this Vice-Rectorate to implement policies to promote research and to manage Research and Development promotion programs of Universitat Politècnica de València,

**I hereby resolve,**

To publish this call of the International PhD Fellowship Programme "La Caixa" - Severo Ochoa for the training of research staff at the Institute of Chemical Technology (ITQ) of Universitat Politècnica de València for 2016.

Valencia, 27 January, 2016

Vice-Rector for Research, Innovation and Transfer

Signed: José B. Capilla Romá

(authorised signatory of Rector, June 12, 2014)



**"LA CAIXA" - SEVERO OCHOA INTERNATIONAL PHD FELLOWSHIP  
PROGRAMME OF THE INSTITUTE OF CHEMICAL TECHNOLOGY  
(INSTITUTO DE TECNOLOGÍA QUÍMICA - ITQ) FUNDED BY "LA  
CAIXA" FOUNDATION UNDER AGREEMENT WITH UNIVERSITAT  
POLITÈCNICA DE VALÈNCIA.**

***I. Object and Conditions of the programme***

Predocctoral Contracts provide funds to allow research training for young graduates by allowing their research training activities in exclusive dedication, performing a doctoral thesis at Universitat Politècnica de València, as part of a specific research project funded by a public or private call, under the contractual arrangement provided for in Article 21 of Law 14/2011, of June 1, of Science, Technology and Innovation.

Therefore, this programme aims to allow the Institute of Chemical Technology to recruit research staff for training through the provision of contracts for predoctoral training of research staff covered by funds provided by "la Caixa" Foundation,

Within the context of the PhD fellowship programme "la Caixa" - Severo Ochoa, the Institute of Chemical Technology wishes to recruit outstanding graduates with high scientific motivation, interested in receiving interdisciplinary training in research topics related to catalysis and synthesis of advanced materials for their use in energy production processes and chemical products in order to obtain the PhD degree.

The main research lines of the ITQ in which the doctoral candidate will be incorporated are:

- (a) Chemical and photochemical processes in life sciences and sustainable chemical production
  - (i) Transformation of biomass into chemical products through sustainable processes;
  - (ii) Computational and high-throughput techniques applied to the development of chemical processes;
  - (iii) Photochemical techniques and nanomaterials in Life Sciences;
  - (iv) Selective solid catalysts (acid-base and redox) for sustainable chemical processes.
  
- (b) Structured materials as catalysts for generating clean fuels and renewable energy
  - (i) Structured nanoporous and mesoporous materials for energy conversion;
  - (ii) Obtaining of clean petrochemical compounds and fuels from fossil hydrocarbons;
  - (iii) Production of renewable energy through chemical and photochemical processes.



The "la Caixa" Foundation is a non profit organization that, through the International PhD Fellowship programme Severo Ochoa, provides funds to accredited centres to offer four-year pre-doctoral fellowships.

Severo Ochoa Accreditation is granted by an independent scientific board of researchers of international prestige, which recognizes those centres or units performing basic cutting-edge research and are among the best in the world in their respective areas of expertise.

The "la Caixa" Foundation has selected the Institute of Chemical Technology (ITQ), a joint centre of Universitat Politècnica de València (UPV) and the Higher Council for Scientific Research (CSIC) and awarded with the Severo Ochoa Centre of Excellence accreditation in 2012 to finance PhD fellowships aimed at highly skilled graduates to complete their PhD studies at the Institute of Chemical Technology (ITQ). This programme is the result of a collaboration agreement between the UPV-ITQ and "la Caixa" Foundation.

## 1. Number of grants

The number of grants for this call is two, each with a minimum duration of one year renewable to a maximum of four.

## 2. Eligibility criteria

Candidates must be graduates who, on the date of the closing date for applications, meet all the requirements set out in paragraph 15 of this call.

Beneficiaries shall join the Institute of Chemical Technology of the UPV within the period of time specified in its resolution.

The Institute of Chemical Technology of UPV is regulated by the *Regulation for Structures of Research, Development and Innovation of Universitat Politècnica de València*, approved by the Governing Board of 27 July 2006, partially modified by the Governing Board of 28 September 2011, and is registered in the *Official Registry of Structures of Research and Research personnel of Universitat Politècnica de València*.

## 3. Duration of contracts

The employment contract shall be formalized as a pre-doctoral contract in accordance with the provisions of Article 21 of Law 14/2011, of June 1, of Science, Technology and Innovation.

The maximum duration of contract is 4 years, with full-time dedication. The contract period is one year, renewable for periods of one year upon receiving favourable report from the academic committee of the PhD programme, or if applicable, from the doctoral school, doctoral advisor and ITQ Commission for Training and Research for the duration of their stay in the program of up to four years. Contract start date shall be specified in the call resolution.

Any renewal shall be subject to the available budget of the funding body, and the employee continues to meet the requirements in this call.



No worker shall be employed under this modality, in this or different institution, for more than four years except in the case of people with disabilities for whom the period of time may not exceed six years.

Situations of temporary disability, risk during pregnancy, maternity, adoption or fostering, risk during breastfeeding and parenting, shall suspend the calculation of the duration of the contract under the conditions specified in section 10 of this call.

Grant shall terminate after the period of time established and when the title of doctor is obtained.

During the period of the grant the selected candidates shall have exclusive dedication, and funding shall be incompatible with any other scholarship, grant, contract or aid for the same purpose.

This aid does not carry any contractual obligation between UPV and the selected candidate once the training period finishes.

From the maximum duration of the grant, it shall be deducted the periods of having benefited from other scholarships or equivalent grants for their similar nature, according to criteria such as objective, amount, selection process or others, and for the time having benefited from them during the research stage of the doctoral programme.

#### 4. Rights of beneficiaries

1. In general, beneficiaries under this programme shall have the following rights:
  - a) Obtain collaboration and support necessary from the ITQ for the normal development of their studies and research programs, according to their availability.
  - b) Receive financial aid in the manner stated in this call.
  - c) Have assigned a director or doctoral advisor to coordinate and direct their activity.
  - d) An annual budget of €1500 each of the first two years and € 1700 each of the last two, to cover tuition, books, software, registration to conferences, trips and travel, and any other scientific or academic activity of beneficiaries.
  - e) The Intellectual Property Rights arising from the candidate's thesis work shall be governed by the employment contract or other agreements signed with the ITQ.
  - f) The rights set out in Article 14 of Law 14/2011, of June 1, of Science, Technology and Innovation.

#### 5. Obligations of beneficiaries

The acceptance of the contract by beneficiaries entails acceptance of the standards set in this call, those set forth in Article 15 of Law 14/2011, of June 1, of Science, Technology and Innovation, those established by Universitat Politècnica de València for scientific monitoring and those



indicated by the UPV management office for justification of the use of the public funds received. In view of their importance, obligations are listed as follows.

The selected research personnel in training shall:

- a) Join the ITQ within the period of time specified in the grant resolution, except with permission of postponement; on the understanding that failure to join the ITQ shall entail waiver of contract.
- b) At the time of hiring, Spanish candidates must be in possession of the Spanish National Identity Card (DNI) or its equivalent in case of EU citizens and valid residence card for non-EU citizens. In the case of non-EU students who are not in possession of a Foreigner Identification Number (NIE) they must provide a passport and proof of residence in Spain by registration in the municipal register.
- c) Conduct research activity in the ITQ under the supervision of their doctoral advisor while aid is in effect. Carry out all the activities under ITQ training programs.
- d) Successfully complete the various training stages of thesis completion.
- e) Comply with ITQ and Universitat Politècnica de València's operating standards, in terms of dedication, functions, schedules and holidays.
- f) Comply with ITQ internal rules of procedure on Intellectual and Industrial Property.
- g) Carry out their work in the ITQ and know and follow the rules of safety and occupational health of the Centre under Law 31/1995 of November 8, of Prevention of Occupational Risks.
- h) At the date of completion of each year, submit the documentation required by the academic committee of the doctoral programme and the Commission of Research and Training of the ITQ for the issuance of favourable report for contract extension.
- i) Upon completion of the period of stay in the program, submit the Final report which shall include the activities performed and the objective achievement within a maximum period of one month from the date of completion.
- j) Acknowledge the International Fellowship programme "La Caixa" - Severo Ochoa in publications and other results arising from the activities and research conducted during the period of the contract.
- k) Be exclusively committed to training and technical or scientific research activities under the contract, provided they comply with the incompatibilities regime of Section 11 of this call.
- l) In case of waiver of contract, the ITQ and the Vice-Rectorate for Research, Innovation and Transfer shall be informed in advance with a minimum of 15 calendar days.



- m) Inform the Vice-Rectorate for Research, Innovation and Transfer of the defence of the PhD dissertation within a maximum period of one month from the date of defence, and present within that period a copy of proof of request of PhD degree diploma.
- n) Beneficiaries shall agree to checks and verifications made by the UPV Vice-Rectorate for Research, Innovation and Transfer, and any other financial verifications from both national and Community competent supervisory bodies, providing as much information as required in the performance of the above actions.
- o) Beneficiaries are obliged to inform the UPV Vice-Rectorate for Research, Innovation and Transfer of the obtaining of other grants, aid, income or resources funding the subsidized activities. This communication shall be made as soon as known, and in any event, prior to the justification of the application given to the funds received.
- p) Defend the thesis and obtain the degree of Doctor within a maximum of four years from the start of this fellowship.
- q) Request authorization from the UPV Vice-Rectorate for Research, Innovation and Transfer for any temporary absence.
- r) Beneficiaries must keep supporting documents for the application of funds received, including electronic documents, as they may be subject to verification and control actions.

The breach of any obligation under the preceding paragraphs may entail responsibilities and effects as appropriate under current labour legislation, and shall be considered a breach of contract.

The contracted researchers, from the second year of the contract, shall collaborate with educational purposes in teaching tasks of a UPV Department for up to 60 hours per year, and under no circumstances shall the research and educational purpose of the contract be distorted. To this end, subject to the Research Structure, doctoral advisor and the Department involved, beneficiaries shall request authorization from the Vice-Rectorate for Research, Innovation and Transfer and from the Vice-Rectorate for Academic Planning and Faculty, specifying the type of tasks entrusted and their duration. The courses taught shall be properly documented for the purposes of curriculum vitae.

## **6. Property of research results**

Ownership of industrial property rights derived from the results of research projects, contracts and agreements involving the beneficiary of this programme corresponds to Universitat Politècnica de València, without prejudice to the right of those participating in the resulting benefits in accordance with current legislation.



Beneficiaries of this programme are required to observe proper discretion on data or confidential information of scientific, technical or commercial nature which may be accessed during the course of their investigation.

## 7. Obligations of the Institute of Chemical Technology

1. The ITQ shall:

- a) Ensure the proper development of the training programme, but shall not be required to perform any other activity not related to the development of its research or the specific training required over the course of its development.
- b) Notify the Vice-Rectorate for Research, Innovation and Transfer of any incident or waiver within 15 days from occurring.
- c) Complete the reports, forms and other documents in relation to the period of the contract, referred by the Vice-Rectorate for Research, Innovation and Transfer for program management.
- d) Request the registration of the beneficiary in the Official Registry of Research Structures and Research Staff of Universitat Politècnica de València.

Universitat Politècnica de València is committed to providing the research trainee with the necessary support and facilitate the use of resources, instruments or equipment necessary for a normal course of activity, through the ITQ. A doctoral advisor shall be designated for the coordination and direction of the beneficiary's activity throughout the duration of the grant.

2. Where for reasons of force majeure it is necessary to replace the doctoral advisor, authorization shall be requested from the Vice-Rector for Research, Innovation and Transfer, who shall resolve in view of the report from doctoral advisor, and director or head of the ITQ. In any case, changes shall be authorized in terms that do not unbalance the circumstances leading to the award of the contract and, in particular, the ratings assigned to each of the evaluation criteria.

## 8. Grant funds

Payment of contracts is established as follows: a) fourteen monthly instalments of € 1324.75 gross during the first year of the contract; b) fourteen monthly instalments of € 1378.83 gross during the second year of the contract; c) fourteen monthly instalments of € 1476.15 gross during the third year of the contract; d) fourteen monthly instalments of € 1611.33 gross in the fourth year of the contract.

These grants also include an annual budget of €1500 each of the first two years and € 1700 each of the last two, to cover tuition, books, software, registration to conferences, trips and travel, and any other scientific or academic activities of the beneficiary.

According to Article 17.5 of *Law on Science, Technology and Innovation*, beneficiaries may be authorized to undertake training stays at prestigious centres, both nationally and abroad. These

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stays can be of up to three months for each year of duration of the contract. The ITQ shall take out an accident and health care insurance for beneficiaries for their travels, approved by the Vice-Rectorate for Research, Innovation and Transfer, in the case of countries without agreement with the Spanish Social Security or when the coverage of this agreement is insufficient.

Beneficiaries who have to travel outside Spain for work, paid by the University, with a minimum period of 15 calendar days prior to travelling must complete the form "Concesión de permisos y licencias" (Permits and Licenses) that can be downloaded from the UPV intranet (signed by the applicant" and the Director / Head Unit), attach the documents requested for the processing of travel to the General Treasury of the Social Security and the corresponding Mutual Insurance company.

## 9. Financing of the aid

This call is financed with funds provided by "la Caixa" Foundation.

The Vice-Rector for Research, Innovation and Transfer may reject the application if funding resources are not guaranteed.

## 10. Interruption and suspension of contracts

1. The Vice-Rectorate for Research, Innovation and Transfer may authorize the postponement of the incorporation of the beneficiary to the ITQ upon request, for justified reasons, with the agreement of the ITQ and the doctoral advisor, for a period not exceeding three months from the date specified in the resolution of the grant award. If not incorporated within the deadline, it shall constitute a waiver to the contract.

2. Exceptionally, in cases where a term extension for incorporation is needed, and applied for it in writing, the awarding institution may grant an extension for the incorporation. In case such an extension is granted, and in order to make it effective, the centres shall, within ten working days from communication of the grant of extension, send an addendum to the agreement indicating the authorized date.

3. In situations of temporary disability, risk during pregnancy, maternity, adoption or fostering, risk during breastfeeding and parenting in accordance with applicable legislation, the beneficiary shall be entitled to suspend the calculation of the duration of the contract. Throughout the period of this situation, Universitat Politècnica de València shall complement the economic benefit of Social Security as provided in the University. The suspension period can always be recovered as long as budgetary availability allows.

## 11. Incompatibilities

Contracts funded shall be incompatible with any employment contract of the research personnel hired and with the receipt of any amount that has a salary nature when it prejudices the research





and educational purpose of the grant and/or takes place during its schedule, as well as with any other aid with a similar purpose.

Contracts shall be compatible with those complements from R&D projects and contracts under Organic Law 6/2001 of 21 December, of Universities, as amended by Organic Law 4/2007 of 12 April and Law 14/2011, of June 1, of Science, Technology, and Innovation, as well as additional aid to promote training and mobility of researchers, provided that these do not involve the formalization of employment contract or statutory relationship.

Failure to comply with this obligation, as well as misuse of information shall entail the corresponding liabilities. The amounts overpaid shall be immediately refunded to Universitat Politècnica de València.

## 12. Resignation, termination and completion of contracts

1. Waivers to the contracts under this program shall be those occurring within the acceptance and incorporation of the beneficiary, referred to in section 18 of this call.
2. Not resuming work at the ITQ after the established deadline of a break period shall be regarded as a leave, as well as those requested at the request of the beneficiary.
3. Waivers must be notified to the ITQ and the Vice-Rectorate for Research, Innovation and Transfer with a minimum of 15 calendar days in advance.
4. Beneficiaries must submit, within a maximum period of one month from the date of completion of their period of stay in the program, a report setting out the results, with particular emphasis on the objectives achieved regarding the process training. In addition, they will attach a curriculum vitae and a report by the doctoral advisor.
5. The economic effects of sick leaves shall start from the same date in which they occur, regardless of the refunds in case of improper payments.
6. Voluntary leaves where beneficiaries have not reached the object thereof shall be accompanied by the report in accordance with the procedures laid down in point 4 above, together with a report by the doctoral advisor. In view of the report of the beneficiary and Director, the Vice-Rector for Research, Innovation and Transfer shall issue a resolution that will indicate the exact date from which waiver or termination shall come into effect, specify its cause and whether or not reimbursement of aid is appropriate.
7. In addition to the causes under current labour legislation, the contract shall be terminated for any of the following causes:
  - a) resignation
  - b) completion of term
  - c) termination for breach of duty or variation of conditions that were considered for its granting



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- d) negative report from doctoral advisor under paragraph c) above
- e) sudden incompatibility
- f) no budgetary provision for funding
- g) cease being a doctoral student at the UPV
- h) not favourable report from the academic committee of the doctoral programme or, if applicable, from the Doctoral School.



## II. Application and granting of aid procedure

### 13. Application procedure

1. Applications shall be made through one of the following systems:
  - a.- By submitting the documents required in the call to the CTT registry (Edificio 6G, 3ª planta, Camino de Vera s/n; 46022 Valencia, Spain),
  - b.- Through registries, post offices, consular offices of Spain and any other agency referred to in Article 38.4 of Law 30/1992 of 26 November on the Legal Regime of Public Administration and Common Administrative Procedure to the following address:

to: Programa “la Caixa” – Severo Ochoa  
Instituto de Tecnología Química (6C)  
Av. de los Naranjos s/n  
46022 Valencia, Spain

- c.- Through the online form available from the ITQ website at the following link:

[itq.upv-csic.es/application-form](http://itq.upv-csic.es/application-form)

For any questions regarding this application please use the following email:

[itq-ochoa@itq.upv.es](mailto:itq-ochoa@itq.upv.es) or call +34 96 387 9443.

### 14. Requirements and obligations of doctoral advisors

1. Doctoral advisors of the beneficiaries of this program, who will act as academic advisors during the period of the grant shall be doctors who must be registered in the Universitat Politècnica de València Official registry of Research Structures.
2. Doctoral advisors must have an accredited training and research capacity through participation in doctoral programs, supervision of doctoral theses, dissertations or Master Thesis projects, and participation in competitive research projects. To verify this section, the Vice-Rectorate for Research, Innovation and Transfer will use the SENIA database of scientific production.
3. The doctoral advisors of beneficiaries are required to perform monitoring and supervising functions of the activities under this call and inform the Vice-Rectorate for Research, Innovation and Transfer of any incident or circumstance affecting the conditions required.

### 15. Requirements and selection criteria

1. Demonstrate compliance with the requirements for access to official doctoral studies in accordance with current PhD regulations or, alternatively, candidates may demonstrate that



in the time of filing the application are registered in a 2015-2016 official University Master Course to access to a 2016-2017 Doctorate Program, in accordance with current regulations.

2. In the case of graduates (studies of 5 years), engineers and architects or equivalent in foreign university systems, date of completion of the grade, engineering, architecture or equivalent studies must be after January 1, 2013
3. In the case of grade (studies of 4 years), three-year diploma graduates, technical engineers and technical architects or equivalent in foreign university systems, date of completion of the grade, three-year diploma grade, technical engineering, technical architecture or equivalent studies must be after January 1, 2012
4. Student's minimum grade point average. Applicants must certify that their grade point average in all its higher education studies is equal to or higher than 2.0 out of 4.0.
5. When awarded with the grant, beneficiaries must enrol for the academic year 2016-2017 in the doctoral programme of the UPV and submit a copy of proof of enrolment to formalize the contract.
6. You cannot participate in this call if you already have a PhD degree or plan to obtain it on the deadline for the submission of applications.
7. The candidate can have any nationality.
8. Candidates must have a solid knowledge of English - spoken and written - and able to express themselves fluently in English. A certificate in English is not necessary. This level will be assessed by the committee in the practical test that will be conducted in English.
9. Candidates must not have had a scientific relationship with the ITQ for more than six consecutive months prior to the date of application established in this call. Scientific relationship entails those research training activities of the candidate, covered or not by an employment contract, carried out in the facilities and with resources of the ITQ.
10. Be sixteen years old and not exceed, where applicable, the maximum age of compulsory retirement.
11. Candidates must not suffer disease, nor be affected by physical or mental limitation incompatible with the performance of the corresponding functions.
12. Candidates must not have been separated, or revoked appointment as interim civil servant staff through disciplinary proceedings in any public administration or constitutional or statutory body, nor have been disqualified by final judgement for the exercise of any public office or any tasks of the institution, professional body subject to this call. In the case of nationals of other states, candidates must not have been disqualified of a similar position or have been subjected to disciplinary or equivalent sanction that does not permit the same terms in their country access to public employment.



## 16. Documentation and deadline for submission of applications

1. The deadline to send applications is:

- a) 3:00 pm (Spanish time) on April 11, 2016 for on-line applications (Section 13.1c)
- b) 3:00 pm (Spanish time) on April 18, 2016 for all other applications (Section 13.1a and 13.1b)

2. To formalize applications the following documents must be submitted (on-line or via registry):

- a) If application is NOT filed on-line, you must submit an application form which can be found at the following link:

<http://itq.upv-csic.es/itq/wp-content/themes/itq/Extras/APPLICATION%20FORM.pdf>

- b) Curriculum vitae (any format) in English.
- c) Photocopy of Spanish National Identity Card or valid passport or equivalent in case of foreign citizens.
- d) Scanned copy of all student's merits (preferably in English or Spanish). Include, at least, degree or degrees that allow access to the official PhD program, Academic Certificate and any other documents mentioned in the CV that must be accredited.

In the case of personal academic certificate, it shall state the date on which studies have been completed and the transcript of all courses of the entire programme of the degree or degrees and grades obtained and date of obtaining them. In the case of certificates issued in foreign centres, they shall also specify the maximum and minimum qualifications within the corresponding evaluation system and the minimum passing grade.

- e) A Motivation letter describing the interest of the candidate for research and candidate's most outstanding skills and knowledge. It should also include the reasons why the candidate is interested in pursuing PhD studies in the ITQ. This document must be obligatorily written in English (max. 1 page).
- f) Favourable Report on the assessment of the candidate (optional). These reports will be developed by researchers who have had training or scientific relationship with the candidate.

3. If the documentation provided is incomplete, in compliance with article 71 of Law 30/1992 of 26 November on the Legal Regime of Public Administrations and Common Administrative Procedure, the Area of New Research Initiatives shall require applicants to complete the documentation or remedy the deficiencies within ten working days, with a warning that, otherwise, application will be rejected.



## 17. Evaluation and selection of applications

In granting contracts, the principles of publicity, objectivity, merit and ability shall be complied in all cases.

1. At the end of the administrative review of applications, the Area of New Research Initiatives shall send the ITQ information of all candidates who have applied for the grant.

2. The evaluation of candidates will consist of two stages. A first stage of merit based selection process, which may score up to 22 points where the Selection Committee shall evaluate all the merits properly documented provided by the candidates. In a second phase, which may score up to 10 points, a personalized assessment of the research potential of the candidate shall be made through a practical test consisting of a presentation in English of the motivations to qualify for this grant where candidates will answer any questions posed by the members of the Selection Committee.

3. In the merit based selection (first stage), the Selection Committee will establish an prioritized list of candidates that shall be based on the following criteria (maximum 22 points):

- a. Academic merit and research potential of candidate (up to 20 points):
  - i. Academic record (up to 10 points).
  - ii. Specific courses related to the ITQ research lines (up to 2 points)
  - iii. Accredited languages (English, French and /or German) (up to 2 points)
  - iv. Scholarships and Awards (up to 2 points)
  - v. Publications (up to 2 points)
  - vi. Participation in conferences (up to 1 point)
  - vii. Participation in research projects (up to 0.5 points)
  - viii. Participation in international mobility programs (up to 0.5 points)
- b. Motivation letter (up to 2 points)

If any or all applicants are considered unsuitable, this fact will be stated in the report.

The Selection Committee formed by members of the ITQ, and if applicable by one or more assessors from "la Caixa" shall select the applications according to the established criteria.

4. All candidates who exceed 11 points in the merit competition will continue to the second stage in which a practical test is conducted by means of a presentation in English, reasoning the interest in a particular line selected by the candidate and will respond to any question that the Selection Committee deems appropriate. This second stage will be conducted entirely in English and aims to assess the following competencies (up to 10 points):



- a. Ability to express and transmit scientific knowledge in English (up to 5 points).
- b. Adequacy of candidate's thesis project (up to 5 points).

The original documents or certified copies, supporting the merits such as certificates, academic diplomas, etc., will be required during the practical test.

Failure to participate in the second stage will suffice to disqualify the candidate from the selection process.

## 18. Resolution of grant award

The granting or refusal of aid shall be announced by resolution of the Vice-Rector for Research, Innovation and Transfer published on the website of the Vice-Rectorate for Research, Innovation and Transfer ([www.upv.es/viit](http://www.upv.es/viit)) and beneficiaries will be notified by email and /or telephone.

The Vice-Rector for Research, Innovation and Transfer shall announce a prioritized list to be published as a provisional list so that beneficiaries confirm acceptance of aid and submit documentation to formalize contracts within ten calendar days from the following day of the publication of this list in the website of the Vice-Rectorate for Research, Innovation and Transfer, with the warning that failure to submit documentation will be understood as waive of contract. In addition, there shall be a period of five working days from the day following its publication to make allegations.

The provisional list will include a list of alternate candidates if waivers occur during the acceptance period referred to in the preceding paragraph, or the candidates proposed do not accredit any of the required conditions.

Against this decision of the Vice-Rector for Research, Innovation and Transfer that does not exhaust administrative remedies, applicants may appeal before the Rector within one month in accordance with the provisions of Articles 116 and 117 of Act 30/1992 of 26 November on the Legal Regime of Public Administrations and Common Administrative Procedure.

## 19. Renovations of contract period

Any renewal shall be subject to the available budget of the funding body, and while the employee continues to meet the requirements in this call.

In all cases, the deadline for submission of the application opens 45 days prior to the end of the contract period, and ends 15 days before the end of the contract period.

The formalization of applications for renewal of the contract shall be made in the registry of the CTT, by submitting the following documents:

- a) Standard Application Form for this call.



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- b) Report of the Director or person in charge of the ITQ and the doctoral advisor, which evaluates the work done by the beneficiary and justifies the need for renewal. The report should include the research plan.
- c) Proof of enrolment in a UPV Doctoral Programme for the current academic year on the date of completion of the contract period from the Student Service.
- d) Favourable report to extend the contract from the academic committee of the doctoral programme, or if applicable from the doctoral school.
- e) Cost Centre from which contract will be co-financed or financed, and authorization of person responsible for the provision of funds required.

## 20. Data protection

The personal data collected in the application will form a part of a file owned by Universitat Politècnica de València and will be subject to the protection established by Law 15/1999, of December 13, of Personal Data Protection. The filing involves the consent of the applicant to process data automatically.

Under the aforementioned Act, applicants may exercise the right of access, rectification, cancellation and opposition by writing to the Vice-Rector for Research, Innovation and Transfer.

## 21. Final provision

The concession and duration of the contract in this context does not imply any commitment as to the subsequent inclusion of the candidate in the staff of the University.

Valencia, January 27th, 2016

The Vice-Rector for Research, Innovation and Transfer

Signed: José E. Capilla Romá

(authorised signatory of Rector, June 12, 2014)