

- Countries that have signed the **Hague Convention** of 5 October 1961.

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To see the countries, click on the following link:

<https://www.hcch.net/es/instruments/conventions/status-table/?cid=41>

Procedures:

- ✓ **Unique legalization or apostille** issued by the competent authorities for this from the country issuing the documents. The competent authority to issue these apostilles is different in each country.
- ✓ **Where applicable** (university degree and academic certification not issued in Spanish), **official translation into Spanish of the academic documents.**
- ✓ **The student can choose between:**
 - a) Providing the university with:
 - **APOSTILLED ORIGINAL degree certificate** and, where applicable, **OFFICIAL ORIGINAL translation into Spanish of the apostilled original degree certificate** and photocopies for their collation by the University.
The university will collate the copy by referring to the original documentation, will keep the collated copy and will return the original documentation to the interested party.
 - **APOSTILLED ORIGINAL personal academic certificate** and, where appropriate, **OFFICIAL ORIGINAL translation into Spanish of the apostilled original personal academic certificate**, and photocopies for their collation by the university.
The university will collate the copy by referring to the original documentation, will keep the collated copy and will return the original documentation to the interested party.
 - b) Or providing:
 - **PHOTOCOPY of the APOSTILLED ORIGINAL DEGREE CERTIFICATE**, which must **bear the stamp of the ORIGINAL CERTIFIED TRUE COPY of the Embassy or Consulate of Spain in the country issuing the degree certificate**, and, where applicable, **PHOTOCOPY of the OFFICIAL translation into Spanish of the apostilled original degree certificate**, which must also **bear the stamp of the ORIGINAL CERTIFIED TRUE COPY of the Embassy or Consulate of Spain in the country issuing the degree certificate.**

Therefore, the collation of the apostilled original degree certificate and the official translation into Spanish will be carried out by the Embassy or Consulate of Spain of the country issuing the degree certificate.

- **PHOTOCOPY of the APOSTILLED ORIGINAL PERSONAL ACADEMIC CERTIFICATE**, which must **bear the stamp of the ORIGINAL CERTIFIED TRUE COPY of the Embassy or Consulate of Spain in the country issuing the personal academic certificate**, and, where applicable, **PHOTOCOPY of the OFFICIAL translation into Spanish of the apostilled original personal academic certificate**, which must also **bear the stamp of the ORIGINAL CERTIFIED TRUE COPY of the Embassy or Consulate of Spain in the country issuing the personal academic certificate**.

Therefore, the collation of the apostilled original personal academic certificate and the official translation into Spanish will be carried out by the Embassy or Consulate of Spain of the country issuing the certificate.

c) Or submitting:

- **PHOTOCOPY of the DEGREE CERTIFICATE WITH ORIGINAL APOSTILLE** and, where appropriate, **OFFICIAL ORIGINAL translation into Spanish of the apostilled photocopy of the degree certificate**.

In this case, the student photocopies the degree certificate and certifies the copy with an apostille. Therefore, when they carry out the apostille procedure in their country, they must provide the original degree certificate and a copy of it.

At the university, the student must provide the photocopy that already bears the original apostille, which validates the copy.

- **PHOTOCOPY OF THE PERSONAL ACADEMIC CERTIFICATE WITH ORIGINAL APOSTILLE** and, where applicable, **OFFICIAL ORIGINAL translation into Spanish of the apostilled photocopy of the personal academic certificate**.

In this case, the student photocopies the personal academic certificate and certifies the copy with an apostille. Therefore, when they carry out the apostille procedure in their country, they must provide the original personal academic certificate and a copy of it.

At the university, the student must provide the photocopy that already bears the original apostille, which validates the copy.