



WEB CONTENT PUBLISHING POLICY FOR THE UNIVERSITAT POLITÈCNICA DE VALÈNCIA SERVERS

1.- PURPOSE AND SCOPE

The Universitat Politècnica de València (UPV) offers the university community a website publishing service in the UPV servers. The purpose of this Publishing Policy is to establish the regulations to be followed in order to publish web content in the servers incorporated within the scope of the Universitat Politècnica de València, with a view to guarantee its quality and use in accordance with the goals of the University, in spite of the great demand for the service.

This policy must be complied with by all the persons and entities who wish to use the website publishing service in the UPV servers or who use the resources of the Universitat Politècnica de València to publish their web content.

A copy of this policy shall always be available to the user and published on the University website.

2.- ACCESS TO THE SERVICE

2.1.- Users of the service

The web content publishing service can be used by:

- a) The teaching and research staff and the administration and services staff of the UPV.
- b) Students enrolled in any cycle of studies taught at the UPV.
- c) The departments, research groups, centres, services, associations or university groups duly recognised at the UPV and which carry out their activities within the UPV.
- d) Those who, under an agreement or an authorisation issued by the competent body, are entitled to do so.

Website availability is linked to the relationship with the UPV; the sites may be deleted after the termination of this relationship.

Students, teaching and research staff (TRS) and administration and services staff (ASS) of the Universitat Politècnica de València can use their personal website by activating this service in the section "*personal websites*" of the UPV's Intranet.

The departments, research groups, services, associations or university groups that wish to use the resources of the UPV to publish their web content must request the service through the appropriate form hosted on the UPV's Information and Communication Systems Area (ASIC) website.



The Universitat Politècnica de València reserves the right to accept or reject the provision of this service. Likewise, the University may cancel this service temporarily or permanently due to technical reasons or improper use, without prejudice to imposing the corresponding sanctions.

2.2.- Allocation of resources

For those contents hosted on the ASIC computers, the ASIC shall perform the specific memory space allocation according to the available resources.

The UPV may limit or control network services for the purpose of safety or performance of the University's network. It is also possible to establish the technical limitations the ASIC may deem appropriate for a better development of the service.

The user may review the most recent version of the Web Resource Allocation Policy at <http://www.asic.upv.es/normativa>.

User warning: The ASIC may perform periodic backups of the content hosted in its servers.

3.- USER RESPONSIBILITIES

3.1.- Acceptance of the conditions and Terms of Use

The use of the website service provided by the Universitat Politècnica de València entails the awareness and full acceptance of the conditions and Terms of Use specified in this document and in all complementary documents of regulations for the use of services and computer resources provided by the Universitat Politècnica de València.

3.2.- Personal use of the service

This service is granted in a personal capacity and is non-transferable; therefore, it is forbidden to transfer the publishing space to third parties.

3.3.- Technical managers

The technical resources that enable the distribution of web content shall be under the responsibility of a technical manager, whose function shall be to keep the resources in proper operating conditions, ensuring the availability of the service and the correct use of the UPV's resources.

Likewise, the technical manager must ensure that the resources pose a safe operation that does not interfere with the use of the rest of the University network.

3.4.- Content responsibility

The user is solely responsible for all the content that is displayed on their personal page, and must therefore be responsible for the safekeeping of the access code that allows them to publish the content.



The content of the websites that belong to entities and not to individual users shall be under the responsibility of the person appointed in the service registration application form. The termination or replacement of the content manager shall be communicated to the ASIC.

Those responsible for content must ensure compliance with these regulations for web content publishing, as they shall be the recipients of any possible sanction for the violation of the regulations described in this document.

It shall be mandatory to include the information that enables the identification of the person responsible for content, and to state that the user is solely responsible for all the content.

Websites must be designed in a way that is not misleading about their non-institutional character. The use of logos or images of the Universitat Politècnica de València or any other element that may give the impression of the existence of a relationship or support to the content of the website shall require the express authorisation of the competent body.

3.5.- Organic Law on the Protection of Personal Data

When using the web content hosting service, the provisions of the Organic Law on the Protection of Personal Data shall be taken into account in all content of a personal nature.

In particular, personal data of the students or staff of the Universitat Politècnica de València shall not be made public through this service unless the interested party is allowed access, which shall only include the provision of the minimum data required. It is also necessary to delete these documents when the period of reasonable exposure has expired.

Where possible, the publication of lists on websites shall include a filter to exclusively allow the interested party to see whether or not they are included in that list and their own personal information, but it shall not allow the list with third party data included to be displayed.

4.- IMPROPER USE OF THE SERVICE

The following assumptions are considered as non-compliance with the web content publishing regulations for the Universitat Politècnica de València servers:

- Publishing content that does not show respect in all cases for the law and fundamental rights, and in particular the rights to honour, personal and family privacy, self-image, and the protection of youth and children.
- Using this service to disseminate destructive, racist, xenophobic, or obscene content, content which justifies acts of terrorism or any other that the University deems inappropriate.
- Using the services for commercial or advertising purposes; therefore, published content cannot contain text, sound, images or links of this nature, not even for information purposes.
- Publishing content that does not respect copyright and/or intellectual property, according to the current legislation. In particular, when software or content subject to copyright or intellectual property is used in website editing, the express authorisation of the owner shall be required. In the case of unrestricted resources, this fact must be indicated and the authorship expressed.



- Using the service contrary to the conditions and Terms of use specified in this document and in all complementary documents of regulations for the use of services and computer resources provided by the Universitat Politècnica de València.

5.- DISCLAIMER

In the assignment of web hosting spaces, the Universitat Politècnica de València acts in good faith and does not guarantee or is in no event responsible, either directly or subsidiarily, for any claim arising from its quality, reliability or accuracy, or the content displayed on the websites which can be eventually reached through the links included in the websites hosted on their servers.

The Universitat Politècnica de València accepts no liability for the failures that may be found in the service nor is it committed to ensuring that the network is always operational.