

Business Executive (RATSS) - Internship



Business Executive Internships – 3III`s

The business executive support position covers all areas of business to run a UK business. 3III`s offers a unique opportunity to provide exposure to all aspects within the business arena. This is a unique internship where we strive to encourage interns who have the ability to utilise 3III`s and are capable to gain exposure to all areas of the business under real pressure by owning and being counter able in the functions you work in.

The limiting factor is down to the intern and their drive and ambition.

You will gain real life experience which can lead to great opportunities going forward, and a platform to become a Penguin We seek only the committed graduate to join our team and only recruit the top 5% of applicants.

Roles & Responsibilities

•Human Resources

- Recruitment & Induction
- Concierge Service
- ISO 9001

•Finance and Accounting

- Data Analysis
- Payroll (SAGE)
- CHOCCS
- Sage Accounting
- Credit Control
- Financial Forecasting

•ManPower

- Scheduling of ManPower
- T&A Systems
- Metrics & KPI Reporting

•Software Support

- 1st line Support
- Information Technology

Compensation & Benefits

•Accommodation (All Inclusive)

Executive Professional Suite Located in Central Swindon, fully furnished with all amenities catered for,

- SKY Premium TV,
- WiFi Access,

•Gym Membership

- Fitness Suite
- Pool
- Fitness Programs

•RAT Powered Bikes

3III`s promotes a smarter and healthier lifestyle. We provide a bike for the use commuting to work.

•Company Events

Interns guarantee a fresh and young multicultural environment. 3III`s encourages people to interact and have fun and that starts with our team! From an in-house "Google room" to exciting events, we are a hugely social company that aims to create the perfect balance between work, play and heavily emphasise a family culture where everyone is equal.

Company Activity

3III`s was incorporated in January 2015 from an idea based on the unique power an international intern offers to the UK business market. Before the formation of 3III`s an intern model was run under a large Security Organisation which allowed the test bed of more than 100 interns from all round the world. 3III`s is the evolution of this model to become a highly innovative and dynamic company where we crave interns ability to development at a phonetic pace suited to the career orientated person without limits and only the best need apply.

Requirements

- Unique Individual
- ABILITY to Learn, Develop & Creative Ideas
- Competitive Nature
- Seeking Opportunities
- UK Career Objective
- Thrives On Change.
- 3 Musketeer's Motto
- Success Orientation
- Optimistic Approach
- Flexible & Dynamic
- Visionary & Big Dreamers
- Socially Connected

Penguin details:

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Do you want to join to our unique experience? Email 60 seconds video promoting yourself stating why you should get an interview opportunity; you must submit video alongside CV & covering letter to sunni@3iiis.uk . 'Only The Best'