



## PAC 2015 (Proposals for Cultural Actions)

PAC 2015 aims to organize, within the academic calendar, the offers and initiatives that are often suggested to the Area of Cultural Activities of the Vice-Rectorate for Student affairs and Campus Life for the purpose of increasing the cultural offering developed at this Vice-Rectorate. The PAC wants to encourage all cultural interests arising from and for the university community.

### PROCEDURE

1. Presenting a proposal implies acceptance of this procedure. Compliance with it is mandatory.
2. This programme is open to any person, group, collective or association that is a member of the Universitat Politècnica de València and wishes to undertake a cultural project in collaboration with the Area of Cultural Activities of the Vice-Rectorate for Student affairs and Campus Life. If the initiative is a joint action, at least one of the applicants must be linked to the university.
3. Each participant or group of participants may present as many proposals as they see fit, and must take full responsibility for their undertaking.
4. Cultural activities in any field and of any type will be accepted. However, the programme does not envisage initiatives for the Exhibition Hall of the Rectorate. Activities that involve protocol-related and/or catering costs shall not be funded either.
5. Social activities or activities linked to NGOs that require an exhibition may use the area in the entrance to the assembly hall of the Rectorate (*Hall solidari*) for their presentation and publicity.
6. Any person interested in presenting an activity must duly complete and deliver **Annexes 1 and 2** to the General Register of the UPV at the Campus de Vera (building 3F, Camino de Vera s/n), at the Escuela Politécnica de Alcoy (plaza Ferrándiz y Carbonell s/n) or at the Escuela Politécnica de Gandía (carretera Nazaret-Oliva s/n del Grao). The proposals must be addressed to "Área de Actividades Culturales del Vicerrectorado de Alumnado y Extensión Universitaria UPV".
7. The criteria that will be regarded positively when evaluating applications are the following:

1. Proposal interest and originality





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2. The support and/or co-funding of other institutions or organizations, members or non-members of our university
  3. The predominantly cultural nature of the activity
  4. Cost of the proposal
  5. Repercussion of the initiative on the university institution itself
  6. Foreseeable media repercussion
8. The financial provision for each proposal shall be, at most, €1.500 (VAT included). The person in charge of each activity shall present a report to justify the proper implementation of the project. The Vice-Rectorate shall pay the invoices up to a maximum cost (VAT included) that shall not exceed the assigned amount.
9. The initiatives must be implemented during the year 2015, before the deadline for the presentation of invoices on 12/15/2015.
10. The timeline for applications is from September 22, 2014 to November 14, 2014, inclusive. Proposals presented outside of this period shall not be accepted.
11. Initiatives shall be selected by an evaluation committee comprising:
- Vice-Rector for Student Affairs and Campus Life
  - Director of the Area of Cultural Activities
  - Two people from the technical staff of the Area of Cultural Activities
  - Student representative of the UPV
12. The result of the selection will be released during the first two weeks of January 2015 on the website of the Area of Cultural Activities: <http://www.upv.es/entidades/ACU/index-es.html>.
13. After the announcement, the Area of Cultural Activities will contact the persons in charge of the proposals to inform them of the management and dissemination policy, which is mandatory (logos to be used, their availability, corporate image policy, etc.). The publicizing of any activity shall require the approval of the Area of Cultural Activities and compliance with the established timelines.





## APPENDIX I - REQUEST FOR PARTICIPATION IN PAC 2015

Title of the proposal

Name and surname of the person responsible for it

DNI

Centre/office to which he/she belongs

His/her assignment at the UPV

E-mail address

Telephone number for contact

If the initiative is presented by a UPV group or association, declare which one.

CV of the requesting person or group (Annex II)



Brief description of the proposed activity (1,500 characters maximum)

Objectives of the proposal (1,000 characters maximum)

Expected date of completion of the activity

Budget of the activity (attach breakdown)

Amount requested



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Does the initiative have any additional funding?

YES

☐

NO

☐

If yes, indicate the amount received and the entity or entities, or the agency or agencies, which support it.

OFFICE OF THE VICE-RECTOR FOR STUDENTS AND UNIVERSITY EXTENSION

As requested by Law 15/1999, of December 13, for the Protection of Personal Data, we inform you that your data will be stored in a database for the management of cultural projects. Interested parties may address the Office of the UPV Vice-Rector for Students and University Extension, which is in charge of those files, in order to exercise their right of access, rectification, cancellation and opposition. The file may be found in the computer systems of the Office of the UPV Vice-Rector for Students and University Extension, located in Camí de Vera s/n.

E-mail addresses will be included in a database in order to inform users about cultural events which may be interesting to them, if the user indicates that he or she agrees with this by attaching their e-mail address below:



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## APPENDIX II-ABRIDGED CV

(3,000 characters maximum)