

GUIDELINES BANCAJA - BLASCO IBÁÑEZ PROGRAMME 2010

The Polytechnic University of Valencia (UPV) announces the Bancaja-Blasco Ibáñez grants (UPV 2010) to encourage mobility of their students and recent graduates. This is encouraged through means of carrying out work placements abroad, on the following conditions:

CHARACTERISTICS OF THE GRANTS

1. The aim of the Bancaja-Blasco Ibáñez grants are to provide work placements abroad, that cannot be part of the Leonardo da Vinci European Programme, with a duration of 3 or 6 months. The placements are for both students in their final year or doing their dissertation and recent graduates from the UPV.
2. The placement with a company will be full-time, according to the working hours of the country where the student/graduate carries out the placement.
3. The placements of Bancaja-Blasco Ibáñez (BBI) must be carried out in a different country from the student or graduate's country of origin.

REQUIREMENTS of the beneficiary

1. The applicant must be Spanish or hold a Spanish residence permit.
2. The applicant should be a student at the UPV, enrolled on to their final year of their degree or carrying out his/her dissertation based on some of the accredited taught courses. This does not include students of exchange programmes, or mobility programmes or in other similar situations.
3. The applicant should be a graduate from the Polytechnic University of Valencia, and have a degree in any of the accredited taught courses at the UPV. In addition, he/she can only take part in this Programme, if he/she graduated less than 3 years ago. At least 50% of the work experience that he/she carries out should fall within the benchmark of the 3 years.
4. The applicant should have not been previously awarded a BBI grant
5. The applicant should not have already rejected any kind of International Mobility grant from the UPV's previous announcements without justified reasoning or having received a negative report from the host organisation in previous work placements.
6. The applicant should not have been granted or received any additional help from the UPV and/or the European Commission for the same period of time.
7. The applicant should not have been or be working for the company or host organisation where he/she is carrying out his/her work experience.

APPLICATIONS

1. **The grant application form**, in accordance to the "INSTRUCTIONS FOR THE APPLICATION PROCEDURE OF A BANCAJA-BLASCO IBAÑEZ GRANT 2010," **should be submitted 45 days before the starting date of his/her placement**, and handed in to the Career and Employment office of the UPV.
2. The **grants will be awarded** through the admission period. The grants will be awarded on a first come first serve basis, on the condition that all the documents have been compiled correctly with all the necessary information and that there is available funding at the time of applying. The total amount of funding of the programme for the current call of applications is 166,807.21 Euros.
3. **The admission period for applications** is from the **4th December 2009** until the **20th September 2010**. During August, the Career and Employment office will not process any documents given at this time.
4. The start date of placements will be the **18th January 2010** until the **1st November 2010**. The placement end date should not be any later than the **30th April 2011**.
5. The failure to carry out these requirements or to produce all the required documents stated in the document, "INSTRUCTIONS FOR THE APPLICATION PROCEDURE OF A BANCAJA-BLASCO IBAÑEZ 2010," will lead to the cancellation of his/her grant; and the graduate will have to assume the grant administration costs that may have already been produced up to the moment of time in question; in addition if the grant payment has already been transferred into his/her bank account the graduate will have to refund the financial support that he/she has received up to the time in question.

DESTINATIONS

- ASIA
- EEUU and CANADA
- LATIN AMERICA
- PACIFIC
- MIDDLE EAST AND AFRICA
- EUROPE: Only countries that are not included in the programme Leonardo Da Vinci or if the placement is done in a Spanish company not in Spain

FINANCIAL HELP

1. Grants

The total amount of grants available will correspond to the duration of the placement and the destination, as shown in the following table below.

| Destination | GRANT | |
|------------------------|----------|----------|
| | 3 months | 6 months |
| ASIA | 2.800 € | 5.000 € |
| USA, Canada y Pacific | 2.500 € | 4.300 € |
| Middle East and Africa | 2.000 € | 3.700 € |
| Latin America | 1.600 € | 2.700 € |
| Europe | 1.800 € | 3.600 € |

If the student obtains some kind of monthly financial support to cover living expenses, travel expenses etc. and it is of the same amount or higher than the following figures shown: €1000 in Asia, €900 in USA, Canada, Pacific, Middle East, Africa and Europe, and €400 in Latin America the grant given will be lowered to **€1000**. For the purpose of the situation of a company contributing on a monthly basis to the beneficiary's accommodation and living expenses, the same will happen as mentioned previously: the amount of the grant will be lowered to €1000.

This grant will be incompatible with other kinds of financial support given from other grants and/or programmes for going abroad during the same period of time.

2. INSURANCE

All beneficiaries that possess a Bancaja-Blasco Ibáñez grant will have insurance coverage for accidents, health and liability provided by the UPV. However, when the destination country or company requires the beneficiary to assume the costs of a different insurance to that of the UPV, the UPV will not cover the beneficiary with its insurance coverage, but will pay the beneficiary the initial insurance cost assumed by him/herself up to a maximum monthly price of €65. Such payments will be paid as the grant ends, and after handing in the payment receipts, which must be stamped and/or with a letterhead of the Insurance company, and including some of the following details: Name and details of the insurance company, name of the policy holder, dates of insurance cover, coverage included in insurance policy, and the total cost of the insurance.

PAYMENT PROCEDURE

1. The grant will be sent in two instalments by bank transfer into the beneficiary's bank account, which should be in the account name of the beneficiary, with reference to the "INSTRUCTIONS FOR THE APPLICATION PROCEDURE OF A BANCAJA-BLASCO IBÁÑEZ GRANT 2010"
2. In the case of turning down or leaving the placement without justified reasoning the applicant will be obliged to refund the whole sum of money that was previously awarded as a grant. Should it be for a perfectly legitimate reason when he/she turns down or leaves a placement, the beneficiary will receive part of the money corresponding to the amount of time that he/she completed of the placement.

Valencia, 30th November 2009

José Carlos Ayats Salt
Director of Employment
Authorised signer and date, 30th September 2009